

EYDON PARISH COUNCIL

Minutes of the Meeting of Eydon Parish Council held from 7.30pm, Tuesday 12th of September 2017 in the Village Hall, High Street, Eydon.

1. **Councillors present:** Cllrs K Simmons (Chair), R Collins, W Coy, C Henson, J Walker and N Stewart. The Clerk was in attendance.

2. **The Parish Council is to receive and consider for approval apologies for absence:** Received and accepted from Cllr J Maxted.

3. **Declaration of Interest** on agenda items by Parish Councillors.

Cllr W Coy declared an interest in item **12.2** and would not take part in that discussion and decision.

4. **Resolution to approve and sign the Minutes of the Eydon Parish Council Meeting held on the 11th of July 2017 as a true record of that meeting.**

The Minutes were agreed to be correct and signed by the Chairman accordingly.

5. *The Parish Council is to receive a presentation from Mr Mugglestone (Midlands Rural Housing) and discuss a proposed housing needs survey for Eydon.*

Decision:- The decision to support the proposed housing needs survey was deferred to a future Meeting to allow additional information to be obtained by the Parish Council.

12. The Chairman proposed and the Parish Council agreed for **Item 12** of the agenda to be brought forward in the Meeting.

Planning Matters:

1. *The Parish Council is to consider and respond to the consultation requests for the following planning applications:*

1. S/2017/1841/FUL

Proposal Loft conversion, 1 new staircase, 2nd floor gable addition to rear elevation & 2 no rooflights to front.

Location 73 High Street Eydon NN11 3PP

Decision: No objection.

2. S/2017/2037/FUL

Proposal: Agricultural building

Location: Stone House Barnetts Hill Eydon NN11 3TY

Decision: No objection.

2. *The Parish Council noted the details of the following application received for information only:*

1. *S/2017/1829/TCA*

Proposal Silver Birch 1, removal of branches damaging neighbours guttering. Silver Birch 3, Fell

Location Cedar Cottage 17 High Street Eydon NN11 3PP.

6. Open meeting: *Members of the public may address the Parish Council at the discretion of the Chairman.*

5 members of public were present to the conclusion of item 12 above, 2 remained for the start of agenda item 6. Matters raised from the Floor:-

1. It was reported that there had been poor quality grass strimming along the High Street during the grass cutting contractors more recent visit. The Clerk advised he would report this to the contractor manager accordingly.

2. The roadside and pavement gulleys have a heavy accumulation of dirt and debris and require cleaning. The Clerk shall enquire of NCC Highways when the routine annual maintenance visit is to be expected.

7. Matters arising: (for information only)

1. The Chair advised that the strimming of the Manitoba jetty still needs to be completed.

2. The Clerk advised that he has again been in correspondence with the Police regarding the traffic speed survey along the Byfield rd following the end of the school holidays. He is waiting to hear when the survey will be undertaken.

3. The Chair advised that he is still trying to arrange a site visit with Aylesbury Mains to discuss the options for the upgrade of the street lights.

4. The Chair advised that Mr Jeremy Palmer has volunteered to take on the role of *Footpaths Warden*.

8. Highway and byway issues:

1. *To receive and consider a report from the Highways Warden if available.*

The manhole cover in Partridge Lane and pothole outside Royal Oak have been repaired.

2. *The Parish Council is to consider comments received regarding the repairs to a manhole cover in Partridge Lane in August 2017.*

The comments of residents about the poor quality of finish to the work and the inappropriate night time working, which was outside the previously set timescale, were noted. The Clerk was instructed to pursue an explanation from NCC Highways.

3. *The Parish Council is to consider correspondence from Northamptonshire Highways concerning the grit bins on Hill View and High Street / Moreton rd.*

The correspondence was noted.

9. Consultations: *The Parish Council is to consider the following consultation notifications:-*

1. South Northamptonshire Council - Planning Policy Consultations Pre Submission Draft Local Plan Part 2. (Circulated to residents. Cllr W Coy and Clerk to attend briefing seminar):- To be completed in due course.
2. Commissioning 0-19 years Public Health Nursing Services. (Circulated to residents.) - Noted by the Parish Council.
3. NorthantsCALC :- Emergency Plan Survey – Noted by the Parish Council.
4. SNC:- Empty House Project: Noted by the Parish Council and agreed that details of possible sites should be forwarded to the Clerk for submission to SNC.
5. NCC:- Patient survey of Northants pharmaceutical needs assessment. (Circulated to residents.):- Noted by the Parish Council.
6. Post-graduate dissertation regarding Neighbourhood Planning:- Completed by the Clerk and noted by the Parish Council.

10. Reports:

The Parish Council is to receive and consider reports from the following if available:

1. Eydon Village Hall:- Cllr J Walker advised that repairs to the windows and floor were now the priority works for the Village Hall Management Committee. Issues relating to the current village website facility need resolution.
2. Eydon Community Sports Field:- Minutes of the most recent ECSF Committee meeting had been circulated prior to this meeting, there was no further presentation.
3. Eydon Educational Trust: No report available.

11. Financial Matters:

1. Receipts. The Parish Council noted the following receipts received since the previous Meeting.

1. National Association of Local Councils: Transparency Fund award:-
£1262.00
2. Humphris Funerals: Fee for the internment of cremated remains:- £151.00

2. Payments.

The Parish Council considered and approved the following payments:

1. The Ground Care Company: Village grass mowing Aug 2017:
£300.00 + £60.00 VAT = £360.00
Cheque number 300320
2. Diane Malley: Half year payroll services:- £33.50
Cheque number 300321

The Parish Council noted the payments made according to Minute 13.4 of the Parish Council Meeting held on the 11th July 2017. The payment cheques were signed by Cllr R Collins and the Clerk, Mr A Hartley.

3. Eydon Village Hall: Hire fees:- £68.00
Cheque number 300314
4. Alison Design and Marketing: EVN Formatting etc:- £80.00
Cheque number 300315
5. Texprep: EVN printing and delivery:- £85.05 + £ 2.31 VAT= £87.36
Cheque number 300316
6. The Ground Care Company:- July grass mowing:- £300.00
Cheque number 300317
7. Eon: Electricity usage account:- £333.02 + £16.65 VAT= £350.67
Cheque number 300318
8. BDO LLP: Audit fee:- £100.00 + £20.00 VAT= £120.00
Cheque number 300319

3. Bank balances: The Parish Council noted the Unity Trust Bank statement balances for the end of the Aug 2017.

Current Account: £1092.87

Deposit Account: £32279.83

4. BDO external audit 2016/17: The Parish Council noted that there were no issues arising from the external audit by BDO.

12. Planning Matters: Discussed above.

13. Training and development: The Parish Council noted that Cllr W Coy shall be attending the Community Infrastructure Levy and Developer Contributions Workshop hosted by NCALC.

14. Dog waste issues: *The Parish Council is to consider correspondence received highlighting the continued irresponsible behaviour of a number of dog owners in Eydon.*

The Parish Council agreed it had no authority over policing this matter but would continue to publicise the need for responsible dog ownership/walking.

15. Pensions Act 2008: The Parish Council noted correspondence received from the Pensions Regulator confirming that Eydon Parish Council has completed a declaration of compliance relevant to the automatic enrolment duties under the Act.

16. Parish Council website and communications working group:

The Parish Council is to consider and agree the terms of reference for a working group to advise the PC on the future development of its website and associated matters.

Further discussion on this matter is to be scheduled on a future agenda.

17. Notable Correspondence the Parish Council is to consider correspondence received since the previous meeting that is not covered above.

1. Bike Safe training day information – noted by the Parish Council.
2. Northants CALC:- Training course information and monthly update magazine – noted by the Parish Council.

18. Councillors' comments and statement of items for inclusion on a future agenda.

1. Residents are concerned by the recent failure of EVN being published. The Clerk shall enquire of Ms Cutler regarding this matter.

19. Confirm date, time and venue of the next Parish Council Meeting.

Tuesday 10th October 2017, 7.30pm Eydon Village Hall.

20. Close of meeting :- 9.10pm