

## EYDON PARISH COUNCIL

Minutes of the Meeting of Eydon Parish Council held from 7.30pm, Tuesday 12<sup>th</sup> of December 2017 in the Village Hall, High Street, Eydon.

1. **Councillors present.:** Cllrs K Simmons (Chairman), R Collins, J Maxted, C Henson and J Walker. The Clerk was in attendance.
2. **The Parish Council is to receive and consider for approval apologies for absence:**  
Apologies were received and accepted from Cllrs W Coy and N Stewart.
3. **Open meeting:** No members of public were present.
4. **Declaration of Interest on agenda items by Parish Councillors:** None declared.
5. **Resolution to approve and sign the Minutes of the Eydon Parish Council Meetings held on the 24<sup>th</sup> October and 14<sup>th</sup> of November 2017 as a true record of those meetings:**

The Minutes were approved by the Meeting and signed accordingly by the Chairman.

6. **Matters arising:**
  1. The Clerk advised that the speed survey of the traffic on the Byfield Rd had been completed by Northamptonshire Highways and a report was now awaited.
  2. The Chairman advised that a site meeting with representatives of Aylesbury Mains has been arranged for the 19<sup>th</sup> January to start discussions regarding the upgrade of the village street lights.

7. **Highway and byway issues:**

1. *To receive and consider a report from the Highways Warden if available.*

The Warden was not present however he had advised that a letter had been submitted to Ms Helen Howard (Northants Highways) and copied to the Rt Hon Andrea Leadsom MP regarding the unsatisfactory basis upon which the village roads are being maintained.

2. *The Parish Council is to consider correspondence received regarding damage to kerb stones at the Doctors Lane/High Street junction.*

The Meeting was advised that the dislodged kerb stones had now been replaced. The Clerk is to enquire of Northants Highways the possible options available for the High Street to be road marked adjacent to the entrance to Doctors Lane to ease the access problems associated with vehicles being parked too close to the junction.

3. *The Parish Council is to consider further correspondence received regarding item 7.2 above and parking issues in the vicinity of the High Street / Moreton Rd junction.*

The correspondence was noted. The Clerk is to forward an acknowledgement to the relevant gentleman.

4. *The Parish Council is to consider the request from NCC Highways for the PC to undertake the verge grass cutting in 2018 and to receive a grant towards the associated cost.*

The Parish Council agreed to the request and awaits the financial contribution towards the mowing costs in due course.

**8. Consultations:**

1. Oxfordshire Clinical Commissioning Group  
Locality place based plans across Oxfordshire.

The Consultation notification had previously been circulated to the village and was noted by the Parish Council.

9. **Community Safety Partnership event:** *The Chairman and Clerk are to report to the Parish Council feedback from the event held at the SNC offices on the 23<sup>rd</sup> of November.*

A verbal report of the event was presented by Cllr K Simmons.

10. **Police and Crime Commissioner request to sponsor a PCSO.**  
*The Parish Council is to consider correspondence received from Mr S Mold.*

The matter was discussed and the Parish Council resolved not to commit to sponsorship of a PCSO under the scheme as described.

11. **Eydon Village News:** *The Parish Council is to review and change as necessary, the editing and production of the EVN magazine.*

The matter was discussed. Under the circumstances of an EVN edition still not being available to advertise pending events, Cllr J Walker volunteered to produce and distribute a list of important village events and dates as soon as possible. It was agreed that Mr P Unsworth be asked to act as stand-in editor for an initial period of 3 months to enable EVN production to continue whilst appropriate longer term arrangements are made, Cllr R Collins shall discuss this with Mr Unsworth as necessary. The Clerk shall request any archive material and related information be returned by the previous editor and, on the behalf of the Parish Council, thank her for her services over recent years.

**12. Purchase of Neighbourhood Watch signs:**

*The Parish Council is to consider the purchase of a number of Neighbourhood Watch signs costing in the order of £15.00 each.*

The Parish Council discussed the matter and agreed the purchase of 3 large and 5 small signs, the latter for use on public footpaths entering the village.

**13. Reports:**

*The Parish Council is to receive and consider reports from the following if available:*

1. *Eydon Village Hall:* The Meeting was advised that the Village Hall Management Committee has had to write off one bad debt owing. A new cooker is to be purchased for use in the Hall and a new schedule of hire rates has been introduced.
2. *Eydon Community Sports Field:* None presented
3. *Eydon Educational Trust:* The Meeting was advised that during a recent meeting of the Trustees a total of 4 grants had been agreed.

**14. Financial Matters:**

1. Receipts. The Parish Council noted the following receipts received since the previous Meeting.

1. None.

2. Payments.

The Parish Council considered and approved the following payments:

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|--|----------------------|
| 1. Royal British Legion: Remembrance wreath: | £17.00               |
|  | Cheque number 300334 |
| 2. SNC: Burial Ground bin emptying 2017:     | £162.50              |
|  | Cheque number 300335 |
| 3. Diane Malley: Half year payroll services: | £33.50               |
|  | Cheque number 300336 |
| 4. K Simmons: Office expenses:               | £22.00               |
|  | Cheque number 300337 |

3. Bank balances: The Parish Council noted the Unity Trust Bank statement balances for the end of the November 2017 as follows:

Current Account: £3400.04  
Deposit Account: £37523.44.

4. Notification of external auditor appointments for the 2017/18 financial year:

The Parish Council noted the correspondence received confirming the audit procedure and terms for the current financial year and annually through to financial year 2021/2022 by PKF Littlejohn LLP.

5. *The Parish Council is to arrange a closed meeting of the Finance and General Purposes Committee to review the necessary information in order to advise the Parish Council during the financial budgeting process for 2018/19 and the associated precept request to South Northants Council.*

The meeting date was deferred pending the confirmation of the deadline for the SNC precept demand, the Clerk is to enquire and inform the Parish Council accordingly.

6. *The Parish Council is to receive an interim report from the Internal Control Officer regarding the management of the PC's finances and records.*

The Internal Control Officer advised the Parish Council that the accounts and systems were in order.

## **15. Planning Matters:**

1. *The Parish Council is to consider and respond to the consultation requests for the following planning applications:*

1. Application No. S/2017/2749/FUL  
Proposal: Single storey rear and part side extension  
The Glen 8 Moreton Road Eydon NN11 3PA

Parish Council comment:- No objection.

2. Application No. S/2017/2770/FUL  
Proposal: A helicopter landing area (helipad) for private use only.  
Moors Farm Barnetts Hill West Farndon NN11 3TX

Parish Council comment:- No objection to the application but would look to ensure there are sufficient restrictions in place regarding the flying times,

frequency and flight path to protect the ambience and nature of the village and residents etc.

2. The Parish Council noted the following application received for information only:

1. Application No. S/2017/2926/TCA

Proposal Remove one cedar tree and one birch tree

Location The Old School 8 School Lane Eydon NN11 3PH

**16. Notable Correspondence:** *The Parish Council is to consider correspondence received since the previous meeting that is not covered above.*

The listed correspondence was noted:

1. Northants CALC weekly round-ups.
2. Northants CALC: Training information.
3. Northants CALC: Response to Northamptonshire County Council's Phase 1 Budget Consultation.
4. SNVB Village Newsletter information request.
5. SNC rough sleeper estimate 2017 feedback.

**17. Councillors' comments and statement of items for inclusion on a future agenda.**

1. Cllr R Collins advised that it has been reported that one of the drains on the Green may be blocked and requiring attention.
2. Cllr C Henson suggested that Councillor email accounts and associated information may be affected by the soon to be introduced amendments to data protection legislation.

**18. Confirm date, time and venue of the next Parish Council Meeting.**

Tuesday 16<sup>th</sup> January 2018, 7.30pm Eydon Village Hall.

**19. Close of meeting:** The Meeting was closed at 8.40pm