

## EYDON PARISH COUNCIL

Minutes of the Annual General Meeting of Eydon Parish Council  
7.30pm on Tuesday 12<sup>th</sup> of May 2015 in the Village Hall, High Street, Eydon.

1. **Councillors present.** :- Cllrs K Simmons (Chairman), C. Henson, R. Collins, I. Stewart. The Clerk was in attendance.
2. **Election of Chairman** :- Cllr K Simmons was elected as Chairman for the period to the AGM of 2016.
3. **Acceptance of apologies for absence** :- None presented.
4. **Co-option of Parish Councillors:** The Parish Council considered and accepted the nomination of Mrs W Coy, Mr N Stewart and Mr R Bracewell for co-option to Council to fill the current vacancies.
5. **Officer elections, appointments and procedural adoptions.**

The Parish Council considered and undertook the items below:-

1. Acceptance of Office forms were signed by the Parish Councillors present.
2. Election of Vice Chairman:- Cllr R Collins.
3. Appointment of Internal Control Officer:- Cllr C Henson.
4. Appointment of internal auditor:- NCALC.
5. Confirmation of signatories to bank accounts:- Cllrs K. Simmons, R Collins, W Coy and the Clerk.
6. Appointment of newsletter correspondent:- Cllr K Simmons.
7. Appointment of Eydon Educational Trust Nominative Trustee:- Cllr C Henson.
8. Appointment of Eydon Community Sportsfield Committee representative:- Cllr W Coy.
9. Appointment of Eydon Village Hall Committee representative:- Cllr R Collins.
10. Appointment of Eydon Tree Warden:- Mr Manton (to be confirmed.)
11. Appointment of Eydon Rights of Way Warden:- To be confirmed.
12. Appointment of Litter Pick coordinator:- Cllr R Collins.
13. Confirmed the routine meetings schedule for the period to the AGM of 2016:- 7.30pm on the 2<sup>nd</sup> Tuesday of each month with no regular meeting scheduled for August.

14. Reviewed and adopted: the Financial Regulations, Standing Orders, Finance and General Purposes Sub-committee terms of reference, Planning Sub-committee terms of reference, Financial Risk Assessment document, Complaints Procedure document, Dealing with Media Requests for Information document, Eydon Jubilee Fund terms of reference and Burial Ground regulations for 2015/16.

**6. Open Meeting:** Present: Mrs W Coy (co-opted to the Parish Council during the Meeting), Mrs C Turbett and Mr R Forsyth.

1. Mr Forsyth brought to the attention of the Meeting the apparent very poor condition of the road surface, particularly on Barnett's Hill, and others in the Parish. The Chairman advised that the condition of the roads in Eydon is to be discussed under item **10.1**.

**7. Declarations of Interest** on agenda items:- None declared.

**8. Resolution to sign and approve the Minutes of the Meeting held on the 14<sup>th</sup> April 2015:-** The Minutes were approved by those present and signed by the Chairman.

**9. Matters arising:-**

1. The Chairman proposed the Parish Council thanks Mr P Unsworth for his input to facilitate the production of the recent edition of Eydon Village News.

**10. Highway and byway issues:-**

1. The Parish Council discussed the aspect of poor surface integrity and condition of some of the Parish highways, with reference to the comments made during the **Open Meeting**. It was agreed the Clerk would try to arrange a meeting of the Chairman and clerk with Ms Helen Howard, (Northants Highways Community Liaison Officer) and County Cllr Ian Morris, if available, to initially view the roads and discuss the matter on site to ascertain if the poor condition is likely to be remedied or if future Parish Council representations to a higher authority should be considered.
2. The Parish Council noted correspondence received from NCC confirming an extension to the period of closure of the Public Bridleways FN24 and AL7 until the completion of the repairs to the bridge adjacent to Burnt Mill or 21<sup>st</sup> of April 2016, whichever is sooner.

The Clerk advised the Meeting that consultation papers have been received from Northants County Council regarding a proposed diversion of the existing affected bridleway. These papers had been received with too short notice for inclusion at this meeting and would be placed on the agenda for the June meeting. The consultation would be

publicised within the village prior to the meeting to encourage residents' comments for the Parish Council to consider.

3. Vehicle speed monitoring along Lime Avenue. The Parish Council noted recent correspondence received from NCC regarding this matter and shall look to a resident of Lime Avenue to volunteer the use of a front garden adjacent to the road to temporarily mount a speed monitor.

**11. Village Hall roof repairs:** The Parish Council considered the proposal presented by MR R Brown at the previous Meeting to allow alteration of the roof design of the Village Hall during forthcoming repairs to improve the function of the hall and benefit the cost of the remedial works. Mr Brown could not attend this Meeting but had provided sight of his pre-(planning) application form. The Parish Council resolved to have no objections to the proposed roof design.

**12. Village Stocks:** The Parish Council noted that NCC has now completed the maintenance work on the Village Stocks and that NCC confirmed earlier correspondence that future responsibility/liability for the stocks would lie with the Parish Council.

The Clerk advised he is looking to obtain professional advice as to the possible future maintenance requirements and guidance as to the monetary value of the Stocks for insurance purposes. The Clerk had also been advised by a resident that the Stocks were a Grade II listed structure.

### 13. Reports

1. Eydon Village Hall: At a recent Meeting of the EVH Management Committee it had been confirmed that the recent *Auction of Promises* had raised in the order of £3400, the total current funds stands in excess of £7500.
2. ECSF: The Meeting was advised that the Sports Field is unfortunately currently subject to deposits of dog faeces, the Committee is looking at ways to deter this problem. A replacement tractor for the grass mowing has now been obtained but some repairs to the machine are required.
3. Eydon Educational Trust: No report beyond that presented to the Parish Assembly.

### 14. Finance:

1. Receipts: The Parish Council noted the following receipts
  1. SNC 1<sup>st</sup> half year precept £7812.00
2. Payments: The Parish Council considered and approved the following payments.

1. Scott's Landscapes for March mowing

£160 + £32 VAT	Total	£192.00
Cheque 300124		

2. Texprep

EVN Printing	£ 71.80
Cheque 300125	

3. K.Simmons

Cost of refreshments during village litter-pick, Section 137 payment.	£ 36.95
Cheque 300126	

4. Scott's Landscapes for April mowing

£282 + £56.40 VAT	Total	£338.40
Cheque 300127		

3. Bank balances: Noted as:

Current Account: End of April 2015	£2644.86
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Deposit Account: End of April 2015	£23825.65
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There was one un-presented cheque to the value of £23.00 outstanding.

4. Insurance cover for 2015/16: The Parish Council considered the correspondence received from Came and Company concerning three comparable insurance policies of which Hiscox, at an annual premium of £545.67 appeared most favourable. The Clerk is to clarify with Came and Company if there would be a significant increase in this premium if the Stocks, at an estimated insurance value of *circa* £1500. The Parish Council agreed an increase to £650 would be acceptable.

## 15. PLANNING

1. No planning applications were received for consultation and comment.

2. Planning applications received for information only:

1. S/2015/0923/TCA

Proposal T1 & T2 Fir Trees - Reduce from 24 metres to 12 metres  
Cranleigh Cottage 2 Moreton Road Eydon Daventry

**16. Notable Correspondence** not covered above and noted at the Meeting:

Received via email and previously circulated:-

1. National Association of the Blind publicity.
2. Northants ACRE membership information.
3. Northants Police response to questions raised at the Annual Parish Assembly.
4. NCALC: Guidance for filling PC vacancies.
5. NCALC: Employment training course notification.

Received by post

6. Clerks and Councils Direct newsletter.

**17. Councillors' Comments** and items for inclusion on the next meeting agenda.

1. The Chairman, Cllr Simmons, advised that it was his intention to promote the Parish Council to develop an enhanced and more pro-active approach to Eydon's needs during the current term.

**18. Time, date and venue of next Parish Council Meeting.**

7.30pm, Tuesday 9<sup>th</sup> June, Eydon Village Hall.

**19. Close of meeting:** 9.05pm