

EYDON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 8th July 2014 at 7.30pm

Eydon Village Hall

Item

1. **Present:** Councillors M Hawes (Chair), R Collins, C Henson, K Lodge, N Stewart, Clerk Mr A Hartley in attendance.
2. **Apologies:** Councillors K Simmons (Vice Chair), I Stewart.
3. **Eydon Sewage Treatment Works:** Mr T Robinson and Mr I Welch (Black and Veatch Ltd, contractors to Thames water) and Ms R Groves (SOLO Mailing Services) addressed the meeting advising of the nature of the proposed work and received questions/comments. The matters raised included:-

The upgrading of the treatment system to ensure Thames Water met EU regulations/discharge consent criteria with particular reference to reduced ammonia levels. There would also be an increase in storm storage/flow capacity, improved effluent screening systems and replacement balancing and humus tanks.

The proposed works will require major excavations, sheet piling, plant and material deliveries. The proposed route for deliveries is via Byfield Rd, Hill View, High Street and Doctors Lane. Residents suggested access via Doctors Lane in particular would be problematic for large lorries. Mr Robinson confirmed further consideration would be given to the route, any traffic management plan would need to be submitted to the Northants County Council Highways dept for approval.

The work is scheduled to commence at the end of August and the bulk of the potentially interruptive work should be completed in the first 12 weeks, the entire project should be completed within 20 weeks.

Other potential issues raised during the meeting and to be considered further by Black and Veatch Ltd included the potential impact of the work on the odour levels from the site during the completion period, suggestion of a condition survey of the hedges, Doctors Lane road surface and adjacent properties prior to the work commencing to assist the monitoring of any alleged consequential damage.

Black and Veatch Ltd propose to advise Eydon residents of the works programme through both a “drop-in” session in the Village Hall, letterbox leaflet drop and email distribution.

4. Open Meeting: Members of public present:

Mrs J Arrand, Mrs C Turbett, Mr R Batchelor, Mr R Forsyth, Mr D Kench, Mr J Walker, Mr A Watson.

A resident asked for clarification to be sought regarding concerns that the proposed repairs to the Butterfly Lane bridge are to be put on hold due to their relatively excessive cost. The Clerk shall make relevant enquiries with Northants County Council and advise the Parish Council accordingly.

The Meeting was advised that a resident’s claim against NCC Highways for the cost of repairs to a car suspension spring damaged by road potholes was declined by NCC. The resident highlighted the excessive number of problematic potholes in the Parish, particularly along the Byfield Rd and requests the Parish Council contact NCC to ask for the necessary repairs to the road be completed as soon as possible. The Clerk shall contact NCC regarding this issue and also request their scheme of works for the routine road maintenance.

5. Declaration of Interests: None declared.

6. Resolution to sign and approve the Minutes of the meetings held on the 10th June 2014: The Minutes were approved and signed by the Chair.

7. Matters Arising: No comments received.

8. Highway and Byway issues:

1 Community Enhancement Gang visit on 13th Aug: Cllr Lodge volunteered to meet the CEG on their arrival.

9. Eydon Parish Council Standing Orders: The Parish Council approved and adopted the draft Standing Orders document previously circulated and presented at the Meeting.

10. Freedom of Information Policy: The Parish Council considered and approved the draft Freedom of Information Policy document previously circulated and presented at the Meeting.

11. Finance Sub-committee: The Parish Council discussed and considered its requirement for a Finance Sub-committee, it was agreed that such a body would be appropriate to discuss budget issues and guide the full Parish Council when necessary, for example prior to the Precept request submission. To allow more time for consideration, the Clerk shall circulate draft Terms of Reference prior to the September Parish Council Meeting.

12. Planning Sub-committee: The Parish Council discussed and agreed that formal discussion of planning applications and responses would be undertaken during open meetings of the Parish Council, an extraordinary meeting may be called during August if necessary. A Planning Sub-committee shall be formed to allow more detailed scrutiny of plans etc and provide guidance to the Parish Council during open meetings should this be necessary. Draft Terms of reference shall be circulated prior to the September Parish Council Meeting.

13. Wings for Life World Run: Correspondence has been received from the organisers of the 2014 event requesting a meeting with the Parish Council/residents to gather feedback from the event to aid the planning of those in the future. The Parish Council considered the turn-out/interest in the meeting might be quite low and suggested an e-mailed questionnaire from the organisers and circulated to Eydon residents may provide more useful feedback. The Clerk is to contact the organiser's representative with the above proposal.

14. Reports:

1. **Eydon Village Hall:** The Minutes of the Eydon Village Hall Management Committee had been circulated prior to the meeting, there was nothing further reported.

2. **Eydon Community Sports Field:** The Clerk confirmed to the Meeting that SNC had written to the PC requesting its views of the ECSF application for New Homes Bonus grant funding. The Clerk advised the response had been according to the discussion during the June 2014 PC Meeting, minuted page 166,item 7.2.

3. **Eydon Educational Trust:** The advertisement requesting applications is to be posted in the near future.

15. Finance:

1. Receipts The Parish Council noted the following receipts.

1. Current account interest	£0.75
2. Deposit account interest	£3.90

2. Payments The Parish Council approved the following payments

1. Texprep: EVN printing June 2014	£71.80
	cheque 300078
2. Howescomms. Annual website hosting fee	
£100.00 + £20.00 vat	£120.00
	cheque 300079
3. A Hartley. Clerk's salary (April – June)	£380.55
Travel and office expenses	£123.00
	cheque 300080
4. South Northants Area Support Team, Neighbourhood Watch	
Subscription for 2014/15	£10
	cheque 300081
5. EON Light maintenance 1 st quarter	
£57.74 + £11.55 VAT	£69.29
	cheque 300082
6. K.Lodge Parish Noticeboard repair costs.	
Materials £12.50 + £2.50 vat	£15
	cheque 300087
7. EON Electricity usage	
£174.23 + £ 8.41	£182.94
	cheque 300083

8. Scott's Landscapes. Annual Cemetery hedge trim

£420.00 + £84.00 vat £504.00

cheque 300084

9. Scott's Landscapes. Cemetery grass cutting for June

£122.00 + £24.40 vat £146.40

Village grass cutting for June

£320.00 + £64.00 vat £384

cheque 300085

10. Diane Malley. 1rst half year payroll and HMRC services £24.00

cheque 300086

3. The Parish Council resolved to consider payment of invoices received and requiring payment prior to the next scheduled full Parish Council Meeting in September 2014 at any interim extraordinary meetings.

4. Bank balances: To noted the following:

Current Account: End of June 2014 £2715.77

Deposit Account: End of June 2014 £14490.55

There are no outstanding un-presented cheques.

5. Report from the Internal Control Officer – not completed as the financial documents were required by the Clerk to address queries received from the external auditors prior to the Meeting.

6. The Parish Council noted that a copy of the invoice for £960 from Lambert Smith Hampton Group in respect of the cost of survey of the Village Hall has been presented by the Clerk to SNC to support the outstanding Parish Council application for funds under the New Homes Bonus scheme.

7. The Parish Council noted that a request has been received from the external auditors for additional information to clarify the variances of the end of year statement 2013/14 etc and that the Clerk was to respond accordingly.

16. Planning.

1. Applications received for consultation and comment:-

1. None received.
2. The Parish Council noted the correspondence forwarded to the Planning Inspectorate prior to the appeal against a Planning Enforcement Notice, (Daventry District Council), in respect of Slade Leys Farm.
3. Refer to agenda item **12** above regarding how the Parish Council was to resolve planning application consultation should instruction be received requiring response prior to the next scheduled full Parish Council Meeting in September 2014.

17. Correspondence not covered above.

Received via email, previously circulated and noted at the meeting:-

1. Care and Repair Northamptonshire:- e-leaflet advertising building services, sympathetic to the vulnerable in the community.
2. Northants Association for the Blind: Advising of mobile unit visit sites.
3. Flowering Plants Ltd:- Advert for biological control of insect pests.
4. Northants County Council:- promotion of a children's summer safety awareness web based video.
5. Local Works National co-ordinator:- campaigning for support to empower Parish Councils to generate and sell electricity under the Sustainable Communities Act.
6. Details of changes to County Connect bus service.
7. SNC – website linkage request.
8. SNC/NACRE : promotion of website workshop.
9. SNC: Autism awareness event invitation.
10. Police Ward update.
11. NCALC Local Council Document and Policy guidance.

12. NCALC Rural Housing Policy review questionnaire (circulated on at the request of the Rural Housing Review Group).

Received by post

13. Banbury Citizens Advice Bureau annual review 2013.
14. SNC Children's Summer Activities advert.

18. Councillors' Comments and items for the next agenda.

None.

19. Next meetings :

Eydon Village Hall, Tuesday 9th September 2014.

Meeting closed : 9.25pm