

## EYDON PARISH COUNCIL

Minutes of the Parish Council Meeting held from 7.30pm Tuesday 10<sup>th</sup> November 2015  
in the Village Hall, High Street, Eydon.

1. **Councillors present:** Cllrs K Simmons (Chair), R Collins, R Bracewell, W Coy, C Henson and N Stewart. The Clerk was in attendance.
2. **The Parish Council received and accepted apologies from:** Cllr I Stewart.
3. **Open meeting:** 5 members of public were present.  
The following comments were made from the floor:

1. The Highways Warden, Mr R Forsyth, advised the meeting:-

1. He had met with Ms Helen Howard of Kier WSP/NCC Highways Liaison Manager, for an introductory meeting in his new role, during which he had discussed/noted the following:-
  2. The possibility of using vehicle activated speed signs within the village, although relatively high costs may be an issue.
  3. Highway pot-holes, 5 of the 14 evident within the village met the criteria for repairs.
  4. The damage to entrance of Doctors Lane was noted.
  5. The badly damaged section of the Byfield Road, Barnett's Hill, is due for resurfacing within the next 6 weeks.
  6. Future projects might include the extension of the existing footway serving the Burial Ground up to the entrance to the Community Sports Field. Some NCC funding may be available towards the costs.

2. With regard to the planning application, S/2015/2161/FUL, small bakery building combined with farm food shop, a resident raised the following:-

1. Did not consider the points raised by the PC supporting its objection via the formal SNC consultation request were representative of the village as a whole.
2. It was claimed the article regarding the application within the Eydon Village News was misleading as it was stated no business plan was available but the Meeting was advised that a detailed business plan had been submitted to and been approved by the relevant SNC office.
3. The applicants had approached the Parish Council to discuss the application at the pre-application stage but this had been declined by the Parish Council.
4. The Meeting was advised from the Floor that the SNC Planning Office had suggested a community survey could be undertaken to establish a greater understanding of the level of community support for the application. The option for the Parish Council to facilitate this survey had been discussed with SNC.

3. A resident advised the Meeting that there were currently a number of problematic issues regarding the use and damage to Doctors Lane and also queries concerning a local building development, for which it was considered, had not been sufficiently dealt with by the Parish Council.

4. Regarding Public Bridleways AL24 and FN7, a resident noted that the current bridge and associated bridleways are different to those previous. The Clerk advised that the bridge pathway currently in use is provided by the land-owner on a *Permissive Path* basis, it is proposed that these be upgraded by the NCC Highways department to allow their use as bridleways

4. **Declaration of Interest** on agenda items by Parish Councillors: None declared.

5. **Resolution to approve and sign the Minutes of the Eydon Parish Council Meeting held on the 13<sup>th</sup> of October 2015 as a true record of that meeting.**

The Minutes were approved and signed by the Chair accordingly.

6. **Matters arising:** (for information only)

1. The Clerk advised that the appropriate forms have been completed and returned to the SNC Waste Services Dept to support the inclusion of both waste bins at the Burial Ground on the fortnightly village bins emptying schedule.

2. Correspondence has been received from Daventry District Council outlining the current position regarding the applications/appeals relevant to Slade Leys Farm, DDC is awaiting further information from the land-owner regarding certain aspects of the application process. The Parish Council shall be advised as and when there are any future developments.

7. **Highway and byway issues:**

1. The Parish Council is to consider and respond to the consultation document from Northants County Council regarding the proposed diversion of the Public Bridleways AL24 and FN7:-

The Parish Council resolved to support the proposed diversion as outlined in the formal consultation papers.

1. The Parish Council is to consider submitting an application to NCC Highways/KierWSP for a contribution of £163.38 towards the highway verge grass cutting costs for 2016:-

The Parish Council resolved to submit an application to NCC Highways for the above.

8. **Welcome to Eydon pack:**

The Parish Council is to discuss and agree the means to update and republish the Welcome to Eydon information pack:-

Following discussion, Cllr Henson agreed to update the information pack as required prior to it being uploaded to the website/hard copies printed. The Clerk shall make the necessary enquiries to locate an original electronic copy.

**9. Street Light Maintenance:**

The Parish Council is to review the service provided by the current contractor and resolve to either continue this service or use an alternative contractor to maintain the Parish Council owned street lights:-

Following discussion, the Clerk was asked to obtain further quotes for the street light maintenance if possible to facilitate discussion at the next meeting.

**10. Training Course:**

The Parish Council is to consider and approve or otherwise the Clerk's attendance at the NCALC training course *Code of Conduct in Practice*:-

The Parish Council resolved to approve the Clerk's attendance on the above training course.

**11. Village and Community enhancement:**

The Parish Council is to discuss the development and promotion of pro-active aims within the village and community:-

The Chairman circulated a *Development of aims and objectives for the Parish Council* discussion document for Council consideration and discussion at a future Meeting.

**12. Bakery and Farm Food Shop survey:**

The Parish Council is to consider correspondence received regarding a potential survey of the Eydon residents:-

Following discussion the Parish Council agreed to decline undertaking a survey of the village residents to establish the level of support for the current application as suggested in correspondence received from the SNC Case Officer.

**13. Reports:**

1. Eydon Village Hall – Minutes of the most recent EVH Management Committee were previously circulated.
2. Eydon Community Sports Field – Minutes of the most recent ECSF Management Committee had been circulated. The Meeting was advised that a recent grant application to fund the purchase and installation of a cradle swing has now been approved.
3. Eydon Educational Trust – The Meeting was advised 5 applications have been received for this year's grant allocation. The meeting of the Trustees to discuss the applications is scheduled for Wednesday 11<sup>th</sup> Nov 2015.

**14. Finance:**

1. Receipts. The Parish Council noted that there were no receipts.

2. Payments.

The Parish Council considered and approved the following invoiced payments:

- |  |                   |
|--|-------------------|
| 1. Alison Design & Marketing Ltd: EVN formatting and setting     | £40.00            |
|  | Cheque no. 300207 |
| 2. Scott's Landscapes: Grounds routine maintenance for Oct 2015. | £338.40           |
|  | Cheque no. 300208 |
| 3. Texprep: EVN printing:  | £54.70            |
|  | Cheque no. 300209 |
| 4. Eydon Village Hall hire for July/August/Sept 2015:            | £34.50            |
|  | Cheque no. 300210 |

The Parish Council considered and approved the following non-invoiced payment:

- |   |                   |
|---|-------------------|
| 5. Mr D Fisher: Village Green maintenance for 2015: | £320.00           |
|   | Cheque no. 300211 |

3. Bank balances: The Parish Council noted the balances as of 31<sup>st</sup> October 2015 to be:-

Current account:	£4836.26
Deposit account:	£19651.55

There were no outstanding un-presented cheques.

4. The Parish Council considered and noted the comments of the Internal Control Officer below:-

The Internal Control Officer reported the records, accounts and financial procedures to be in order.

5. 1. The Parish Council is to discuss the requirement for a meeting of the Finance and General Purposes Sub-committee to draft a financial budget document for 2016/17 for consideration by the full Parish Council in advance of the precept request to South Northants Council:-

The Parish Council agreed the Finance and General Purposes Committee is to meet on Thursday 3<sup>rd</sup> Dec 2015.

2. The Parish Council is to agree the terms of the above meeting of the F&GP sub-committee as required:-

The Parish Council agreed the F&GP sub-committee was to meet in a closed meeting to prepare a draft financial budget for 2016/17 and present this to the Parish Council at the next scheduled open meeting. Additional items for consideration and presentation on this same basis shall include certain of the Clerk's employment terms and the financial transparency status of the Parish Council.

**15. Planning:**

No planning applications were received for consultation or information.

**16. Notable Correspondence** received since the previous meeting and not covered above:- Noted by the Parish Council.

Received via email and previously circulated:

1. NCALC: Training course information.  
Directorship vacancy information.
2. Northamptonshire Association of Youth Clubs showcase event information.
3. SNC Chairman's Christmas Carol Concert invitation.
4. SNC: *Rough Sleeping Estimate* survey: to be completed by the Clerk.
5. Banbury Memorials: Application for additional inscription on an existing memorial stone – the Clerk is addressing the application.

**17. Councillors' comments** and items for inclusion on the next agenda.

It was raised and noted that there may be an excessive dip at one of the road drains which may warrant attention.

**18. Confirm date, time and venue of the next Parish Council Meeting.**

Tuesday the 8<sup>th</sup> of December commencing at 7.30pm in Eydon Village Hall.

**19. Close of meeting.**

The Meeting was closed at 9.15pm