

EYDON PARISH COUNCIL

Minutes of the Parish Council Meeting held from 7.30pm Tuesday
12th of April 2016 in the Village Hall, High Street, Eydon.

- 1. Councillors present:** Cllrs K Simmons (Chair), R Collins, W Coy, C Henson and N Stewart.
- 2. The Parish Council is to receive and consider for approval apologies for absence:**
Apologies were received and accepted from Cllr R Bracewell.

Item 18.3 was brought forward on the agenda:

The Parish Council is to consider correspondence received from a resident concerning Eydon Parish Council's response to the SNC consultation request with regard to a planning application for the development of a bakery and fresh farm food outlet on land adjacent to no.5 Moreton Road, Eydon.

The Parish Council agreed to defer discussion of this matter to a future Meeting additional to the regular meetings schedule.

The Chairman addressed the Meeting to confirm the conduct and order expected at the Parish Council Meetings.

- 3. Open meeting:** 4 members of the public were present.

Matters raised from the Floor:-

1. Comment was stated that further discussion of the matter in agenda item 18.3 is unnecessary.- The viewpoint was noted by the Parish Council.

2. The Parish Council was advised that an area behind the bus shelter had not been mown by the new contractors. – The Clerk shall advise the contractors.

- 4. Declaration of Interest** on agenda items by Parish Councillors.

None declared.

- 5. Resolution to approve and sign the Minutes of the Eydon Parish Council Meetings held on the 8th and 15th of March 2016 as a true record of those meetings.**

The Minutes were agreed and accepted as true records and signed by the Chair accordingly.

6. Matters arising: (for information only)

1. A further quote is awaited for the cost of repair to the Burial Ground wall.
2. Information is awaited from Western Power Distribution concerning the removal of a village street light affixed to a recently replaced pole.
3. As previously agreed, references to the satisfaction of the Chairman supporting the service provided by *The Ground Care Company* have been received and the contractors have consequently been instructed to mow the village verges and Burial Ground.

7. Highway and byway issues:

1. *To receive and consider a report from the Highways Warden if available.*

No report available.

2. *The Parish Council is to receive and consider a report following a Thames Water, Northants County Council, Eydon Parish Council and residents' site visit to view and ascertain the circumstances of damage to the highway adjacent to Doctors Lane and give initial consideration to the damage repair and future prevention.*

Cllr R Collins advised the Meeting that he and Cllr R Bracewell, with residents Mr S Walker, Ms S Jobbins and Dr J Arrand met with Ms Helen Howard of KierWSP (representing NCC Highways) and Ms R Followell-Mattin of Thames Water on-site to discuss the options available for the repair of existing and prevention of future damage. Re-alignment of the kerb approach and possible use of a white lines to guide car parking at the top of the lane were suggested. Ms H Howard advised that she would ask Highways Dept engineers to inspect the area and offer guidance as to what would be acceptable to meet current highways standards of construction etc. Further consultation regarding any proposed work and funding restrictions and/or contributions would take place following receipt of the engineers' reports. Ms H Howard suggested the current repairs through *Street Doctor* should be allowed to proceed as any alternative works may not be possible for some time.

3. *The Parish Council is to consider residents' correspondence received regarding damage to the highway adjacent to the entrance to Doctors Lane and associated consultation concerns.*

The correspondence has been noted by the Parish Council which also agreed that any actionable matters are being addressed.

4. *The Parish Council is to consider a resident's correspondence regarding the condition of the village footpaths.*

The Parish Council agreed to consider the matters raised during future discussions within the *Village and Community Enhancement* initiative.

8. External consultations:

The Parish Council is to consider the invitation and means of response to the following:

1. NCALC survey of Parish and Town Councils: draft completed during the Meeting for the Clerk to transfer to the online survey response.
2. NCALC survey of Parish Councillors: The Meeting noted this had been previously circulated and completed by the Parish Councillors.
3. Northants County Council amendment to the 2015 works permit scheme (Deadline – 15th April 2016) : - Noted by the Parish Council.
4. South Northants Council Local Plan Part 2A Options Consultation (4th April to 10th June 2016).:- Details of the consultation have been posted on the Noticeboard and shall be posted on the website in due course. The Parish Council agreed to discuss this with the village via a public liaison session during a Parish Council Meeting to be convened additional to the regular schedule.

9. Casual Vacancy: *The Parish Council is to discuss and agree the filling of the vacancy by co-option of one appropriately qualified candidate.*

Cllrs N Stewart proposed and R Collins seconded Ms Jessica Lamb to be co-opted to fill the Casual Vacancy on Eydon Parish Council.

The matter was discussed and the Parish Council agreed the co-option. Ms Lamb was welcomed to the Parish Council.

10. Burial Ground wall: *The Parish Council is to consider the repair of the damaged boundary wall of the Burial Ground.*

The Clerk advised that he had discussed the damage repairs with another builder/mason who considered more work was required to make the wall secure at a much greater cost than the quote already received. The Parish Council agreed a further quote is to be sought.

11. Royal Birthday village celebrations: *The Parish Council is to discuss assistance and input into Eydon's celebration of the 90th birthday of Queen Elizabeth II.*

The Chair advised the Parish Council that the ECSF was leading the arrangements for the celebration and that other village organisations would also become involved. The Parish Council discussed its' involvement and agreed to fund commemorative gifts for children of the village in full-time education. The upper limit of the funding would be in the order of £300. Cllrs would make enquiries regarding the sourcing of suitable items for consideration.

- 12. NCC Community Enhancement Gangs:** *Potential tasks for the Gangs are to be identified for referral to the NCC scheme co-ordinator.*

The Parish Council agreed the potential tasks which were listed for the Clerk to forward to the scheme co-ordinator.

- 13. Village and Community enhancement:**

The Parish Council is to continue its' discussion of the development and promotion of pro-active aims within the village and community from the Meeting held on the 15th March 2016.

The Parish Council agreed that a report from the above Meeting is to be presented for discussion at the 2016 Annual Parish Assembly and the finalised document will be circulated via a dedicated edition of the Eydon Village News to facilitate wider community feedback.

- 14. Annual Eydon Parish Assembly:** *The Parish Council is to discuss and agree the content of the presentation to the Assembly.*

The Parish Council agreed that the Chairman would submit the PC report to the Parish Assembly, supported by the summary of accounts for the financial year 2015/16 which Clerk had previously circulated to Cllrs.

- 15. Reports:**

The Parish Council is to receive and consider reports from the following if available:

1. Eydon Village Hall:- The AGM has recently been held but the minutes are not yet available.
2. Eydon Community Sports Field:- No report available.
3. Eydon Educational Trust:- The report to be presented to the 2016 Annual Parish Assembly had been previously circulated.

- 16. Finance:**

1. Receipts. *The Parish Council is to note there has been a total of £5.55 of receipts since the last Meeting, this sum comprising the interest payments to the current and deposit accounts.*

Noted by the Parish Council.

2. Payments.

The Parish Council is to consider and approve the following invoiced payments:

The following payments were all agreed by the Parish Council.

1. Alison Design and Marketing: EVN formatting	£60.00
Cheque 300234	
2. Texprep: EVN printing and delivery: £66.25 + £2.31 VAT =	£68.56
Cheque 300235	
3. Aylesbury Mains: Light repairs: £52.40 + £ 10.48 VAT =	£62.88
Cheque 300236	
4. Eydon Village Hall rental fees Jan – March 2016	£46.00
Cheque 300237	
5. Eon: Street light electricity charge Jan – March 2016.	
£262.19 + £13.11 VAT =	£275.30
Cheque 300238	
6. NCALC and NALC membership subscription and internal audit fee for the year ending 31 st March 2017	£419.09
Cheque 300239	
7. A Hartley: Clerk salary and expenses Jan – March 2016:	
£531.00 + £83.40 =	£614.40
Cheque 300240	

3. Bank balances: *The Parish Council is to note the bank statement balances for the end of the March and end of financial year 2015/16 as follows:*

<i>Current Account:</i>	<i>£1374.30</i>
<i>Deposit Account:</i>	<i>£19661.40</i>
<i>Total:</i>	<i>£ 21035.70</i>

The Parish Council is to note there are no outstanding, un-presented payment cheques to consider.

The above was noted by the Parish Council.

4. *The Parish Council is to consider correspondence received from the Unity Trust Bank advising of the introduction of a service tariff (£6.00 per month) and withdrawal of interest payments with regard to the Current Account. The changes to the terms and conditions are to take effect from the 4th June 2016.*

The Parish Council discussed the matter and agreed to continue with the current banking arrangements and accept the above changes of terms and conditions from Unity Trust Bank.

17. External Audit:

1. *The Parish Council is to note the terms of the external audit process.*

The terms were noted.

2. *The Parish Council is to complete the Annual Governance Statement 2015/16 of the Annual return for the year ended 31st March 2016.*

The Parish Council agreed and confirmed the responses to complete the Annual Governance Statement.

3. *The Parish Council is to complete the Accounting Statement 2015/16 of the Annual Return for the year ended 31st March 2016.*

The Parish Council agreed and confirmed the Accounting Statement of the Annual Return for the year ended 31st March 2016.

18. Planning:

1. *The Parish Council is to consider and respond to the consultation request for the following planning applications:*

1. None received.

2. *Applications received for information only:*

1. None received.

3. *The Parish Council is to consider correspondence received from a resident concerning Eydon Parish Council's response to the SNC consultation request with regard to a planning application for the development of a bakery and fresh farm food outlet on land adjacent to no.5 Moreton Road, Eydon.*

The matter was discussed after **item 2** of the agenda.

19. Notable Correspondence: *The Parish Council is to consider correspondence received since the previous meeting that is not covered above.*

All the correspondence below was noted by the Parish Council.

Received via email and previously circulated:

1. Draft report from the SNC Car Parking study.
2. NCALC newsletter.
3. Came and Co Insurance brokers newsletter.

4. CPRE Road show information.
5. Red Cross collection appeal information.
6. Northants Police, Brackley region, March report.

20. Councillors' comments and items for inclusion on the next agenda.

1. Cllr C Henson advised the Meeting that contractors working on the Quarry Close development are again parking irresponsibly and that she shall be contacting the developers accordingly.
2. Cllr R Collins advised that a lorry had apparently damaged a manhole cover to a BT service pit on Barnett's Hill. – The Clerk shall report the matter to BT.
3. Cllrs K Simmons advised that badger damage is impacting the highway along the Woodford Road. – He shall report the damage via *Street Doctor*, the Clerk shall also inform NCC Highways.

21. Confirm date, time and venue of the next Parish Council Meeting.

Eydon Parish Council Annual General Meeting, 7.30pm, Tuesday 10th May 2016, Eydon Village Hall.

22. Close of meeting.

The Meeting was closed by the Chairman at 9.25pm.