

EYDON PARISH COUNCIL

Minutes of the Meeting of Eydon Parish Council held from 7.30pm, Tuesday 13th September 2016 in the Village Hall, High Street, Eydon.

1. **Councillors present:** Cllrs K Simmons (Chairman), R Collins, C Henson and J Macted.
2. **The Parish Council received and approved apologies for absence from:** Cllrs W Coy (vacation) and N Stewart (work commitments).
3. **Open meeting:** 4 members of public were present and the following was raised from the floor:-

1. On the behalf of the Eydon Village Hall Committee, it was asked if the PC would support an application by the Committee to the SNC New Homes Bonus scheme for funds to help cover the repair costs of a number of the Hall window frames.

The Parish Council agreed it would support such application.

4. **Declaration of Interest** on agenda items by Parish Councillors: None declared.
5. **Resolution to approve and sign the Minutes of the Eydon Parish Council Meeting held on the 19th of July 2016 as a true record of that meeting.**

The Parish Council agreed the Minutes were correct and they were signed accordingly by the Chairman.

6. **Matters arising:**

1. The Clerk advised that correspondence had been received from Northants County Council regarding the positioning of a dog waste bin confirming a number of criteria to be met before the relevant license would be issued. The Clerk is to make the necessary arrangements in this regard.
2. Aylesbury Mains has undertaken *Electrical Testing* of the street lights and certificates of such were received by the Clerk today. The Clerk shall check with the contractors that all is in order or if any further action is recommended.

7. **Highway and byway issues:**

1. *To consider a report from the Highways Warden if available:*

A report was presented describing a number of issues including village road potholes, the road condition of Barnett's Hill and that of Byfield rd in the vicinity of Quarry Close, together with concerns over the high speed of some traffic along that road.

The Clerk was instructed to confirm these concerns to Ms H Howard of NCC Highways and to also ascertain whether the Parish Council's suggested re-positioning of the 30mph speed limit as a consequence of the Quarry Close housing development, had in fact been considered by NCC.

2. *The Parish Council is to consider the damage to/integrity of the road surface on the Byfield Road in the proximity of the entrance to Quarry Close and also the speed of traffic along the same section of road.*

This matter was discussed in item 7. 1 above.

8. Parish Councillor co-option:

The Parish Council is to consider candidates for co-option to fill the current vacancy on the Council.

No candidate was nominated for consideration. The Chairman shall advertise the vacancy in Eydon Village News.

9. Finance and General Purposes Committee:

The Parish Council is to receive and consider a discussion document from the F & GP Committee.

The appended document was tabled, discussed and agreed at the Meeting.

10. Councillor Training:

The Parish Council is to discuss training requirements and provision.

The Chairman requested all Cllrs review and consider the available training courses.

11. Reports:

The Parish Council is to receive and consider reports from the following if available:

1. Eydon Village Hall: Recent EVHC meeting minutes were circulated prior to this meeting.
2. Eydon Community Sports Field: Recent ECSFC meeting minutes were circulated prior to this meeting.
3. Eydon Educational Trust: The Parish Council was advised that the next trustees meeting was scheduled for November and two applications had already been received.

12. Finance:

1. Receipts. The Parish Council noted there had been no receipts since the last Meeting.
2. Payments.

The Parish Council considered and approved the following payments:

1. K. Simmons: Return travel to training course £36.00
cheque number 300262
2. NCALC : Training course £39.00
cheque number 300263
3. Alison Design and Marketing: EVN formatting etc £60.00
cheque number 300264
4. The Ground Care Company: August grass mowing: £280.00
cheque number 300265
5. Texprep: EVN printing: £54.70
cheque number 300266

The Parish Council noted the payments made interim to the last Meeting and as agreed under agenda item 16.5 on 19th July 2016:

6. Alison Design and Marketing: EVN formatting etc £60.00
cheque number 300256
7. Diane Malley: Payroll services £29.00
cheque number 300257
8. Texprep: 2 x EVN printing £132.50 + £4.62 VAT= £137.12
cheque number 300258
9. Ground Care Company: July grass mowing: £280.00
cheque number 300259
10. Steve Smith Construction: Burial Ground wall repairs
£980.00 + £196.00 VAT = £1176.00
cheque number 300260
11. BDO: Audit fee. £100.00 + £20.00 VAT = £120.00
cheque number 300261

3. Bank balances: The Parish Council noted the bank statement balances for the end of the August 2016 as being:

Current Account: £953.96
Deposit Account: £24278.92.

The Clerk advised that there were currently 3 outstanding, un-presented cheques to the sum of £461.50

13. End of year 2015/16 audit:

1. The Parish Council received and noted the report from auditors BDO following the end of year 2015/16 audit confirming that no were issues raised.

14. Planning:

1. The Parish Council considered and responded to the consultation request for the following planning applications:

1. S/2016/1777/FUL
20 Lime Avenue, Eydon.
Conversion of integral garage to two habitable rooms with windows.

Response: No objection

2. The Parish Council noted the following planning application, (for information only):

1. S/2016/1776/AGD
Stone House, Barnett's Hill, Eydon.
Determination as to whether prior approval is required for the erection of a general purpose agricultural building in respect of the siting, design and external appearance of the building.

2. S/2016/1982/TCA
69 High Street, Eydon
The felling and removal of two birch trees.

- 15. Notable Correspondence** the Parish Council considered correspondence received since the previous meeting that had not been covered above.

Received via email and previously circulated:

1. Ms S Jobbins: Including the currentness of planning consultation information on the Parish Council website.

The Clerk is instructed to contact Ms Jobbins to confirm the points raised in the correspondence had been noted and that information available on the website is to be reviewed and amended as required.

2. NCALC AGM information.
3. Circulation of Neighbourhood Planning workshop powerpoint slides.
4. A request from the Eydon Historical Research Group for support for a New Homes Bonus grant application. (Previously addressed by the Parish Council Chairman). The support for the application was endorsed by the full Parish Council.

- 16. Councillors' comments** and items for inclusion on a future agenda.

1. Cllr Collins remarked that the suckers from the base of the trees along Lime Avenue were still a problem. The Clerk shall chase NCC Highways for resolution.
2. It was noted that a number of kerb stones on the Green were loose, possibly damaged by a turning vehicle. The Clerk shall report the damage via *Street Doctor*.

- 17. Confirm date, time and venue of the next Parish Council Meeting.**

Tuesday 11th October, 2016. 7.30pm Eydon Village Hall.

- 18. Close of meeting.**

The Chairman closed the Meeting at 8.15pm.

Eydon Parish Council

Finance and General Purposes Meeting

9th August 2016 8.00 PM 5b Preston Road Eydon

Councillors present Chairman Keith Simmons, Vice Chairman Richard Collins, Councillors Wendy Coy and Carol Henson.

The following were resolved and were to be made as recommendations to the Parish Council

1. Clerks Contract finalised and will be issued by the Chairman
2. Review of Standing Orders - Councillor Coy will research other Councils Standing orders and liaise with the Clerk re access to NCalc site.
3. Village Enhancement - Chairman to up date document and research an editor for publication.
4. Electronic media - chairman to consult Clerk re current provider and Woodford Halse Signpost editor. Whole area needs updating.
5. Village confines - make it part of the enhancement consultation ask what priorities for housing if any. Also invite neighbourhood plan person from South Northants to PC meeting.
6. Suggested responsibilities, points of contact for Councillors.
Cemetery/ Village clean up and litter pick - Richard Collins
Planning - Keith Simmons
Sports Field Representative - Wendy Coy
Village Hall - Richard Collins
Internal Controller - Carol Henson
Educational Trust - Carol Henson
Website/ Governance (tbc Jess Maxted?)
Highways warden - Richard Forsyth
Footpaths - Jess Maxted
Street lighting - appoint