

## EYDON PARISH COUNCIL

Minutes of the Meeting of Eydon Parish Council held from 7.30pm, Tuesday 14<sup>th</sup> of February 2017 in the Village Hall, High Street, Eydon.

- 1. Councillors present:** Cllrs K Simmons (Chairman), R Collins, W Coy, C Henson, J Maxted, N Stewart and J Walker. The Clerk was in attendance.
- 2. The Parish Council is to receive and consider for approval apologies for absence:** n/a
- 3. Open meeting:** 1 member of the public was present.

Points raised from the Floor:

1. Favour shown to the acquisition of a defibrillator, (item 10).
2. Regarding the proposed discussion of a Parish Plan (item 12), unless significant re-designation of the village boundary/envelope is likely, the development of a Parish Plan would be unnecessary, the exercise may be financially costly and require a lot of time and input to complete.
3. With regard to land adjacent to the top of Hill View, the area is outside the village envelope, there may have been historic consideration for development but no applications had been made at that time.
- 4. Declaration of Interest** on agenda items by Parish Councillors: None declared.
- 5. Resolution to approve and sign the Minutes of the Eydon Parish Council Meeting held on the 10<sup>th</sup> of January 2017 as a true record of that meeting.**

The Parish Council agreed the Minutes for the above Meeting which were signed accordingly by the Chairman.

- 6. Matters arising:**
  1. The Clerk advised that feedback from the traffic speed monitoring officer was still awaited.

**7. Highway and byway issues:**

1. *To receive and consider a report from the Highways Warden if available.*

None received.

2. *The Parish Council is to consider correspondence received from NCC Highways regarding the postponement of works to the entrance of Doctors Lane due to financial cutbacks.*

The correspondence was noted and to be re-visited in the next NCC financial year.

**8. Consultations:** The Parish Council is to consider the following consultation notifications:-

1. *NCC Highways/Kierwsp satisfaction survey 2016:* The Clerk is to liaise with the Highways Warden to complete and return the survey.

**9. Village and Community enhancement:**

1. *The Parish Council is to receive and note the current draft of the EPC Village and Community Enhancement discussion document. (For information only).*

The document was not yet complete and is to be received at a future meeting.

**10. Defibrillator acquisition:** *The Parish Council is to consider the acquisition and placement of a community defibrillator for Eydon village.*

Cllr W Coy presented a briefing document to the Meeting supporting the use of community defibrillators. Correspondence was received from a resident in support of the proposal. The matter was subsequently discussed by the Parish Council which agreed to the acquisition and maintenance of a unit for the benefit of Eydon.

Cllr W Coy advised that through a successful application to the British Heart Foundation, a unit with a range of supporting guidance and personnel training etc had been made available. Consequent to the decision above, the responsibility for and the implementation of the scheme by the Parish Council was confirmed and would now proceed accordingly.

**11. Website:** *The Parish Council is to discuss the possible future development of the Parish/Village website.*

The Parish Council discussed the status of the current website and agreed that it would be useful to all interested parties for the website to be upgraded. Councillors shall browse and view websites serving villages with circumstances and requirements assumed to be similar to those of Eydon to facilitate the future drafting of a preferred website framework. The Clerk and Cllr K Simmons, on behalf of the Parish Council, shall liaise with the current website host to discuss these future developments.

**12. Parish Plan:** *The Parish Council is to receive relevant briefing documents and discuss the development of a Parish Plan, or similar, for Eydon.*

A briefing report was presented by Cllr W Coy and the matter was discussed by the Parish Council. It was agreed that the Parish Council would not to pursue the development of a Parish Plan.

**13. Village Litter Pick:** *The Parish Council is to confirm the arrangements for the annual village litter pick weekend, 18/19<sup>th</sup> March.*

Cllr R Collins shall oversee the event and the Clerk shall collect and return the required equipment from SNC. The collection shall commence at 10.00am on Saturday 18<sup>th</sup> March, meeting outside the Royal Oak. The Parish Council agreed to meet the cost of light refreshments for the event. The rubbish bags shall be collected from outside the Burial Ground on the following Monday morning.

**14. Reports:**

*The Parish Council is to receive and consider reports from the following if available:*

1. Eydon Village Hall: The most recent minutes of the EVH Management Committee had been circulated prior to this Meeting. It was noted that a SNC New Homes Bonus award had been granted and received.
2. Eydon Community Sports Field: The Most recent minutes of the ECSF Committee Meeting had previously been circulated. Issues regarding the erroneous failure for the dog waste bins to be emptied over the Christmas period have been resolved.
3. Eydon Educational Trust: None available.

**15. Land adjacent to top of Hill View:** *The Parish Council is to consider and note the current status of land adjacent to the top of Hill View.*

The Meeting was advised that land surveying may have recently been undertaken in the field concerned but no further information was available. It was noted both that the land was outside the current village confines and that should any development be permitted, the threshold for current Community Infrastructure Levy commitments may be reached.

**16. Financial Matters:**

1. Receipts. The Parish Council noted the following receipt received since the previous Meeting.

1. J & M Humphris: Burial fees	£291.00
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2. Payments.

The Parish Council considered and approved the following payments:

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| 1. The Ground Care Company: Burial Ground hedge cutting    | £400.00 |
| Cheque number 300287                                       |         |
| 2. Alison design and Marketing: EVN formatting and layout: | £80.00  |
| Cheque number 300288                                       |         |
| 3. Texprep: EVN printing and delivery:                     |         |
| £85.05 + £2.31 VAT =                                       | £87.36  |
| Cheque number 300289                                       |         |
| 4. Mr Shepherd: Burial Ground wall repairs:                |         |
| £240.00 + £48.00 VAT=                                      | £288.00 |
3. Bank balances: The Parish Council noted the Unity Trust Bank statement balances for the end of the January 2017.
- Current Account: £3,245.88  
Deposit Account: £25,897.13

The above receipt was not included in these balances.

- 17. Transparency code for smaller authorities:** *The Parish Council is to consider the purchase of a dedicated Parish Council computer and associated software/services to continue to meet the requirements of transparency legislation.*

The Parish Council agreed this proposal. The Clerk is to identify a possible computer package for which the Parish Council is to approve the purchase.

- 18. Interim internal audit:** *The Parish Council is to receive and consider the report following the interim internal audit.*

The report was received. All was noted to be in order, a comment concerning the issuing of a Clerk's contract of employment was in hand.

- 19. Planning Matters:**

1. *The Parish Council is to consider and respond to the consultation requests for the following planning applications:*

1. None received.

2. *The Parish Council is to note the applications received for information only:*

1. None received.

- 20. Notable Correspondence.** *The Parish Council is to consider correspondence received since the previous meeting that is not covered above.*

Received via email and previously circulated:

1. A resident's correspondence regarding High Street parking issues: addressed by the Clerk advising residents through EVN prior to the Meeting.
2. NCALC information round-up: noted
3. Citizens Advice information: Distribute through the EVN system.

- 21. Councillors' comments** and statement of items for inclusion on a future agenda.

1. Confirmation of the date for the Annual Parish Assembly: 25<sup>th</sup> April 2017.
2. Cllr N Stewart confirmed he had now photographed the street lights in Eydon, These will be incorporated into a digitised locations map drafted by Cllr J Maxted to assist with future discussions regarding the lighting upgrade.

- 22. Confirm date, time and venue of the next Parish Council Meeting.**

Tuesday 14<sup>th</sup> March, 7.30pm, Eydon Village Hall.

- 23. Close of meeting:** The Meeting was closed at 8.50pm.