

EYDON PARISH COUNCIL

Minutes of the Meeting of Eydon Parish Council held from 7.30pm, Tuesday 13th of March 2018 in the Village Hall, High Street, Eydon.

1. **Councillors present:** K Simmons (Chairman), R Collins, W Coy and J Walker.
The Clerk was in attendance.
2. **The Parish Council is to receive and consider for approval apologies for absence:** Apologies were received and accepted from Cllrs C Henson, J Maxted and N Stewart.
3. **Open meeting:** One member of public was present, no points were raised.
4. **Declaration of Interest on agenda items by Parish Councillors:** None declared.
5. **Resolution to approve and sign the Minutes of the Eydon Parish Council Meeting held on the 13th of February 2018 as a true record of that meeting.**

The Minutes were approved by the Meeting and signed accordingly by the Chairman

6. **Matters arising:**

1. Ms J Arrand has agreed to be the new NHW Coordinator.

7. **Highway and byway issues:**

The Parish Council is to:-

1. *Receive and consider a report from the Highways Warden if available:-*

The Highways Warden narrated an email he had recently sent to the EPC Chairman detailing recent attendance of KierWSP staff to village potholes. The Chairman agreed to draft correspondence of complaint to NCC Highways/KierWSP.

2. *Consider the correspondence received from NCC Highways regarding the Parish Council undertaking highway work:-*

The Parish Council noted the correspondence suggesting it would not be feasible for the Parish Council to undertake such actions, primarily pothole repair. Cllr Coy volunteered to obtain further information from other contractors regarding the possible procedures to be followed and possible material/labour costs for the Parish Council to consider should this matter be pursued further.

3. *Consider submitting a request to the NCC Highways Regulations Team to apply a white line advisory zone to the entrance to Doctors Lane for which costs would be charged to the Parish Council:-*

The Parish Council discussed the matter and instructed the Clerk to obtain further information regarding the potential costs, procedures and likely timescales involved before any firm decision can be taken.

4. *Consider correspondence from NCC regarding the proposed 30mph speed limit extension - Woodford Road.*

The Parish Council discussed the letter received from NCC and agreed for the Clerk to write in response confirming the initial views of the Parish Council and also to offer the opportunity of a site visit to discuss the issue further with an NCC representative, the letter to be copied to the Head of the County Council.

The Chairman volunteered to speak to residents of Quarry Close to ensure they were aware of the consultation to be posted in the Daventry Express.

5. *The Parish Council is to discuss correspondence received from Thames Water advising of major works at the sewage treatment plant scheduled to commence on the 22nd of June 2018 for 4 months.*

The Clerk was instructed to propose a site meeting of a Thames Water representative and Cllr J Walker, on behalf of the Parish Council, to discuss the possible impact on local traffic and road use. The Clerk is also to advise Thames Water that to date, there had been no communication on this matter between Thames water and the residents of Doctors Lane or properties in the vicinity of the Doctors Lane/High Street Junction.

8. Street Lighting:

1. *The Parish Council is to discuss and consider additional information received regarding the replacement of the lights subsequent to discussion of item 10 on the 13th February 2018.*

The Clerk confirmed that advice had been received from NCALC proposing that due to the scale and nature of the project it should be viewed as a procurement process as directed by the guidance of the Eydon Parish Council's Standing Orders and Financial Regulations.

The Chairman is to liaise with the current maintenance contractors, Aylesbury Mains, to obtain greater detail of the suggested street light options in order that three competitive quotations may be sought. Residents would be offered the opportunity to comment on the proposed units at the forthcoming Annual Parish Assembly.

2. *The Parish Council is to note correspondence received from Eon regarding a proposed alteration to the un-metered electricity cost.*

The Parish Council noted the correspondence advising of an increase of the tariff to the effect of 13.6% from the 9th of April 2018.

9. Consultations: *The Parish Council is to consider the following consultation notifications:-*

1. Oxfordshire's health and care services - The Big Consultation

The Parish Council considered the consultation and agreed it would not be feasible to respond as a Council and that the details should be circulated via the EVN email list for residents to consider independently.

10. Village Grass Cutting: *The Parish Council is to confirm the necessary requirements and contract details for the 2018 season.*

The Parish Council agreed for the Ground Care Company to continue for the forthcoming season and for the Clerk to liaise with the contractor to ensure all appropriate areas are properly maintained as some pockets had been missed on occasions during the 2017 season.

11. Annual Parish Assembly: *The Parish Council is to confirm arrangements for the Annual Parish Assembly which is to be held in Eydon Village Hall on Tuesday 24th of April.*

The Parish Council noted that the Assembly would follow the format as those recently held including light refreshments being available beforehand. An exhibition of suggested replacement street light units would also be offered to attendees for comment.

12. Emergency Planning Workshop: *The Parish Council is to receive and consider a report from Cllr W Coy following attendance at a recent NCALC workshop.*

Cllr W Coy presented a verbal report supporting the workshop document circulated prior to the Meeting, this outlined a toolkit being available which could assist with the identification of potential risks and for the set-up of help/support groups.

It was suggested that circumstances in Eydon might not meet many of the criteria suggested during the Workshop and that Eydon's existing good community interaction appeared to pull together during times of difficulty such as extreme winter conditions and the aftermath of storms etc. Cllr W Coy also offered to raise the topic for wider discussion at the forthcoming Annual Parish Assembly.

13. GDPR Toolkit: *The Parish Council is to consider correspondence received regarding the implementation of the incoming General Data Protection Regulations.*

The correspondence was noted and would be revisited when further guidance is offered by NCALC.

14. Payroll supplier correspondence: *The Parish Council is to consider correspondence received regarding implementation of the GDPR.*

The correspondence outlining the payroll service supplier's implementation of the incoming legislation was noted.

- 15. Royal Oak Public House:** *The Parish Council is to consider and note the changed circumstances of the public house following its withdrawal from the property market.*

The circumstances of the Royal Oak PH were noted and the Parish Council considered it appropriate for the means to protect/support the village asset to be discussed further at a future meeting.

16. Reports:

The Parish Council is to receive and consider reports from the following if available:

1. Eydon Village Hall: Following attendance at the most recent Village Hall Committee Meeting, Cllr J Walker reported that the Committee is looking to recruit new members, the Chairman may be standing down from his role at the next AGM. The Village Hall Committee is considering acquiring a light and sound system for use in the Hall.
2. Eydon Community Sports Field: No report presented.
3. Eydon Educational Trust: No report presented.

17. Financial Matters:

1. Receipts. The Parish Council noted the following receipt received since the previous Meeting.

1.	John Ward Funeral Service: Burial Fees:	£291.00
2.	Northants County Council: Grass cutting grant:	£163.38

2. Payments.

The Parish Council considered and approved the following payments:

1. Texprep: EVN printing:	£55.90
	Cheque number 300345
2. The Ground Care Company: Cutting of Burial Ground hedge:	
	£400.00 + £80 VAT= £480.00
	Cheque number 300346
3. Mr R Collins: Annual village litter pick expenses:	£35.65
	Cheque number 300347

4. Mr A Hartley: Re-imbusement for purchase of Eydon PC computer, printer and associated software: £554.17 + £110.85 VAT = £665.02
Cheque number 300348

3. Bank balances: The Parish Council noted the Unity Trust Bank statement balances for the end of the February 2018.

Current Account: £1054.28
Deposit Account: £37821.33

18. Planning Matters:

1. *The Parish Council is to consider and respond to the consultation requests for the following planning applications:*

1. None received.

2. *The Parish Council is to note the applications received for information only:*

1. None received.

19. Notable Correspondence: *The Parish Council is to consider correspondence received since the previous meeting that is not covered above.*

1. *South Northants Council :- South Northants Council Peer Challenge Review - Final Report.*

2. *Northants ACRE regarding the Best Village Competition.*

3. *CPRE Litter Pick Heroes of Northants information.*

The above correspondence was noted.

20. Councillors' comments and statement of items for inclusion on a future agenda.

1. Cllr R Collins requested a review of the production of Eydon Village News.

2. Cllr J Walker requested an opportunity for feedback and discussion regarding PC and village communications.

3. Cllr K Simmons requested discussion on a potential *Freedom of Eydon* initiative.

21. Confirm date, time and venue of the next Parish Council Meeting.

Tuesday 10th of April 2018, 7.30pm, Eydon Village Hall.

22. Close of meeting: 9.20pm