

EYDON PARISH COUNCIL

Clerk: Mr A Hartley
Beech House
17 Deans Row
Gayton
Northants
NN7 3HA
01604 858360

Minutes from the Meeting of Eydon Parish Council held from 7.30pm on Tuesday 10th of July 2018 in the Village Hall, High Street, Eydon.

1. **Councillors present:** Cllrs K Simmons (Chairman), R Collins, C Henson, J Maxted, J Walker and W Coy. The Clerk was in attendance.
2. ***The Parish Council is to receive and consider for approval apologies for absence:*** Apologies were received and accepted from Cllr N Stewart.
3. **Open meeting:** One member of public was present and no matters were raised.
4. **Declaration of Interest** on agenda items by Parish Councillors: None declared.
5. ***Resolution to approve and sign the Minutes of the Eydon Parish Council Meeting held on the 12th of June 2018 as a true record of that meeting.***

The Minutes were approved to be a true record and signed accordingly by the Chairman.

6. **Highway and byway issues:**

The Parish Council is to:

1. *Receive and consider any updates regarding the temporary closure and associated repairs of the bridge on the Culworth Road.*

The correspondence received from NCC Highways confirming the progress points below was noted.

Environment Agency Consent

application sent 22nd June 2018, duly made as of 25th June 2018 - expected response from EA end of August

Ecology

survey planned for week commencing 9th July 2018, a summary of findings by end July, prior to issuing the full report

Design

Repair design complete
Bill of Quantities & specification complete

Outline temporary works design complete
Select list of tenderers agreed

2. *Receive and consider a report from the Highways Warden if available.*

No report received.

3. *Consider and respond to the problem issues arising from the laying of the broadband supply cable within Eydon.*

It was confirmed that there were, as yet, no issues arising from the described work.

4. *Discuss and implement the means, if possible, to address the recurrence of problems caused by the over-growth of the Lime trees along Lime Avenue and to note the current issues have been reported through Street Doctor as directed by NCC Highways.*

The Clerk advised that the problem had been reported to NCC Highways via *Street Doctor* and that from discussions with NCC Highways it is understood that a tree inspector is no longer employed thus all relevant inspections and associated works are completed by third party contractors.

7. Matters arising:

1. The Clerk advised that the it was no longer possible for areas of the Parish to be registered for consideration as Green Spaces within the Local Plan 2 A framework.

8. Consultations: *The Parish Council is to receive a verbal report from Cllr K Simmons and the Clerk following attendance at the Stakeholder event in Towcester and consider the following consultation notification:*

1. South Northamptonshire Council: Local Government Reform in Northamptonshire:

Cllr K Simmons reported to the Meeting that he considered the event to be disappointing and relatively non-informative, this had not been helped by the host's computer failure on the evening.

The Parish Council completed its response to the online SNC consultation.

9. Eydon Village News: *The Parish Council is to review the recent EVN produced by Texprep and agree the guidance to be provided to improve the quality of future editions.*

The Parish Council noted correspondence received from 2 residents with comment on the format and content of the recent Eydon Village News. It was also noted that this edition had included a disproportionate amount of Parish Council matters as a consequence of the relevant articles being erroneously omitted from the previous editions.

Following the production of this initial edition using Texprep's services for collation and formatting, it was agreed that the success or otherwise of the process would be reviewed after the production of a further 3 editions. Cllr J Maxted volunteered to collate the relevant event dates for inclusion in the EVN. Cllr R Collins would speak to the resident who raised concerns over the recent newsletter quality.

- 10. Housing Needs Survey:** *The Parish Council is to consider correspondence received from SNC regarding SNC's discussions with a village landowner with regard to a housing need survey being undertaken prior to land development.*

The Parish Council agreed for the SNC representative to be invited to attend the Parish Council Meeting in September to describe and clarify the circumstances and implications of a housing need survey being undertaken.

- 11. Eydon Community Sports Field outdoor gym:** *The Parish Council is to consider support in principle for the installation of an outdoor gym/adult fitness equipment at the sports field.*

This matter was discussed and the Parish Council agreed it would in principle support such a scheme.

- 12. Annual Insurance cover:** *The Parish Council is to consider the recommendation of Came and Company Local Council Insurance to use the insurer Inspire for a 3 year period, the annual premium for which would be £607.50.*

The Parish Council agreed for *Inspire* to provide the insurance cover as described.

- 13. Financial support for electrical PAT programme in Eydon's community buildings:** *The Parish Council is to consider a request from a representative of one of the village organisations for financial contribution to the annual PAT costs relevant to the public/community buildings in Eydon.*

The Parish Council agreed a contribution of £50.00 towards the aforementioned costs.

- 14. Reports:**

The Parish Council is to receive and consider reports from the following if available:

1. Eydon Village Hall: None available.

2. Eydon Community Sports Field: The minutes of the most recent committee meeting had been circulated previously. The 2018 *Eydon Olympics* event had been regarded as a great social success and in excess of £350 had also been raised towards central funds by the event.
3. Eydon Educational Trust: There has been no meeting of Trustees since that previously reported, an advert for applications to the Trust Fund is being prepared for inclusion in EVN.

15. Financial Matters:

1. Receipts. The Parish Council noted the following receipts received since the Meeting held in June 2018.

1. SNC: Payment made in error (refer to item 4 below):	£11538.27
2. Unity Trust Bank: Credit interest:	£20.70

2. Payments.

The Parish Council considered and approved the following payments:

1. Texprep: EVN production:	£116.90
	Cheque number 300362
2. Clerk salary and expenses:	£651.78
	Cheque number 300363
3. Information Commission Office annual registration fee:	£35.00
	Cheque number 300364
4. Mr P Unsworth: EVN expenses:	£40.00
	Cheque number 300365
5. South Northants Area Support Team (Neighbourhood Watch) annual contribution:	£20.00
	Cheque number 300366
6. Eydon Village Hall hire fees:	£52.00
	Cheque number 300367
7. Citizens Advice Bureau (annual donation):	£ tbc
8. Came and Company: Annual insurance policy premium:	£607.50
	Cheque number 300369
9. Eon: street light electricity: £374.49 + £18.72 VAT=	£393.21
	Cheque number 300370
10. Aylesbury Mains: Street light repair: £77.80 + £15.56 VAT =	£93.36

Cheque number 300371

11. The Ground Care Company: Grass mowing: £450.00 + £90 VAT
= £540.00
Cheque number 300372

3. Bank balances: The Parish Council noted the Unity Trust Bank statement balances for the end of the June 2018.

Current Account: £17790.71
Deposit Account: £39650.39

A transfer of £15000 was made from the Deposit to Current account on the 15th of June.

4. The Parish Council is to note the repayment of £11538.27 to South Northants Council, this sum had been erroneously paid directly into the Eydon PC Unity Trust Deposit Account on the 6th of June 2018. Cheque number 300373.
5. *The Parish Council shall consider and agree the means to make the routine payments during August if no Parish Council Meeting is called.*

The Clerk shall obtain two signatories and arrange for the invoice payment and report such payments to the next EPC Meeting.

6. The Parish Council noted correspondence received from Unity Trust Bank advising of alterations to the bank charges effective from 4th September 2018.

16. Planning Matters:

1. *The Parish Council is to consider and respond to the consultation requests for the following planning applications:*

1. Application No. S/2018/1326/LBC.

Proposal Internal alterations to reconfigure the layout of part of the ground floor.

Location 15 High Street Eydon NN11 3PP.

Parish Council comment: No objection.

2. The Parish Council is to note the applications received for information only:

1. None received.

17. Notable Correspondence: *The Parish Council is to consider correspondence received since the previous meeting that is not covered above.*

1. Northants CALC: Monthly update: The Parish Council requested the Clerk obtain more information regarding the implications of the Northants County Council alterations to the road gritting programme outlined within.

The items below were noted.

2. Northamptonshire Carers National Lottery Connecting Communities Project.

3. SNC: Small Grants Funding information for Northamptonshire.

4. Northants Police: informing of the request to report suspicious incidents etc on their online service.

18. Councillors' comments and statement of items for inclusion on a future agenda.

1. The street lighting upgrade programme.

2. Consideration of an Emergency Plan for Eydon.

19. Confirm date, time and venue of the next Parish Council Meeting.

Tuesday 11th September, 7.30pm, Eydon Village Hall.

20. The Meeting was closed at 9.20pm.