

EYDON PARISH COUNCIL

Minutes of the Annual General Meeting of Eydon Parish Council held from 7.30pm on Tuesday 10th of May 2016 in the Village Hall, High Street, Eydon.

1. Councillors present: Cllrs K Simmons, R Collins, C Henson.

2. Election of Chairman for the period to the AGM of 2017.

Cllr K Simmons was elected Chairman of Eydon Parish Council.

3. Acceptance of apologies for absence:

Received from Cllrs W Coy, N Stewart, J Lamb and R Bracewell and accepted by the Meeting.

4. Officer elections, appointments and procedural adoptions.

The following appointments were made:

1. Election of Vice Chairman: Cllr R Collins.
2. Appointment of Internal Control Officer: Cllr C Henson.
3. Appointment of internal auditor. – NCALC.
4. Confirmation of signatories to bank accounts: Cllrs K Simmons, R Collins, W Coy and Mr A Hartley (Clerk).
5. Appointment of newsletter correspondent: Cllr K Simmons
6. Appointment of Eydon Educational Trust Nominative Trustee: Cllr C Henson
7. Appointment of Eydon Community Sportsfield Committee representative: Cllr W Coy
8. Appointment of Eydon Village Hall Committee representative: Cllr R Collins.
9. Appointment of Highways Warden: Mr R Forsyth (tbc)
10. Appointment of Eydon Tree Warden: Mr Manton (tbc)
11. Appointment of Eydon Rights of Way Warden: To be appointed.
12. Appointment of Litter Pick coordinator: Cllr R Collins
13. Confirm routine meetings schedule for the period to the AGM of 2017:
The second Tuesday of each month excluding August.

14. Review and adoption of the Financial Regulations, Standing Orders, Finance and General Purposes Sub-committee terms of reference, Planning Sub-committee terms of reference, Financial Risk Assessment document, Complaints Procedure document, Dealing with Media Requests for Information document, Eydon Jubilee Fund terms of reference, Code of Conduct document and Burial Ground regulations. All relevant for the period 2016/17.

The above listed documents were accepted subject to an amendment to the Terms of Reference for the Finance and General Purposes sub-committee and according to current legislation. They shall also be reviewed again during the coming year.

5. **Open Meeting:** members of public may address the Parish Council at the discretion of the Chairman.

One member of the public was present raising a concern about car parking in the vicinity of the Moreton rd High Street junction. The Parish Council shall await to receive relevant photographs of the problem and the matter will be relayed to the Northants Police.

6. **Declarations of Interest:** Councillors are to declare any financial interest in matters on the Meeting agenda.

None declared.

7. **Resolution to sign and approve the Minutes of the Meeting held on the 12th April 2016.**

The PC agreed the Minutes were a true record of that meeting, the document was signed by the Chair accordingly.

8. **Matters arising** (for information only).

1. Compliments had been received concerning the service provided by the current grass cutting contractors.

2. The Parish Council is still awaiting further information from NCC Highways regarding the possible option available to avert repeated vehicular damage to the entrance to Doctors Lane.

3. Regarding the purchase of memorial coins to commemorate the up-coming Queens 90th Birthday, the Chair advised that up to 60 may be required.

4. The Meeting was advised that the repair of the damage attributed to badgers digging at the edge of the Woodford rd was still awaited.

9. Highway and byway issues:

1. *The Parish Council is to receive and consider a report from the Highways Warden if available:*

None presented.

2. *The Parish Council is to discuss and confirm the preferred location for a yet to be installed dog-waste bin in order that the request can be made to the NCC Highways Regulation Team:*

The Parish Council resolved the preferred location to be on the grass area by the phone booth/telegraph pole at the High Street/Preston Rd/Hill View junction.

10. Village and Community enhancement:

1. *The Parish Council is to consider the correspondence (previously circulated) received from a resident following discussion of this matter at the Parish Assembly:*

The correspondence was noted to be useful to Parish Council discussions.

2. *The Parish Council is to continue its' discussion of the development and promotion of pro-active aims within the village and community:*

The Parish Council agreed that feedback from village residents regarding ideas and priorities for active promotion in Eydon would be sought via a questionnaire. This matter would be considered in greater detail by a Finance and General Purposes sub-committee meeting in due course.

11. Reports

The Parish Council is to receive and consider reports from the following organisations if available:

1. Eydon Village Hall: Minutes of the latest meeting of the RVH Committee had been circulated prior to this meeting.
2. ECSF: None presented.
3. Eydon Educational Trust: None presented.

12. Finance:

1. Receipts: The Parish Council noted the following receipts:

- | | |
|--|----------|
| 1. J and M Humphris: Placement of a Memorial Headstone | £128.00 |
| 2. SNC first half year precept: | £9608.50 |

2. Payments: The Parish Council considered and approved the following payments:

- | | |
|---|---------------|
| 1. The Ground Care Company: April Village and Burial Ground
grass cutting: £280.00 | Cheque 300241 |
| 2. K.Simmons: Cost of refreshments during village litter-pick: £16.35 | |
| Refreshments for Annual Parish Assembly: £5.95 | |
| | Cheque 300242 |

3. Bank balances: The Parish Council noted the statements for the end of April 2016.

- | | |
|------------------|-----------|
| Deposit account: | £24269.90 |
| Current account | £4888.07 |

13. PLANNING

1. *The Parish Council is to consider and respond to the consultation request for the following planning applications:*

- | |
|--|
| 1. S2016 0926 FUL Ashbys Farm, Preston Road. |
| Construction of a conservatory. |

The Parish Council agreed there to be no objection to the planning application.

2. Applications received for information only:

- | |
|-------------------|
| 1. None received. |
|-------------------|

3. The Parish Council is to consider correspondence headed *On-going concerns over Eydon Parish Council's handling of planning application for a small sour dough bakery and farm food shop, Moreton Road, Eydon*, received from a resident and previously circulated following points raised during the recent Parish Assembly. (The matter is also to be included on the 24th May 2016 Meeting agenda).

The Parish Council agreed to defer this agenda item to the meeting scheduled for the 24th May 2016.

14. Notable Correspondence not covered above:

Received via email and previously circulated:-

1. SNC safety advice/guidance for events organisers: Had been forwarded to ECSF committee.
2. Northants (Brackley) Police April update: Noted.
3. SNC information concerning a funding fair at Towcester Racecourse: Had been made available to EVH Committee.
4. NCC Highways regarding alterations to the Highways Permit Scheme for Road and Street Works: Noted.
5. NCC information for parents regarding the service and provision for children with special needs: Noted.
6. NCALC: Information regarding update guidance for Financial Regulations: Noted and to be revisited during the review of the Financial Regulations.

15. Councillors' Comments and items for inclusion on the next meeting agenda.

1. Cllr Collins advised the Meeting that the speed signs on the Woodford Rd in the vicinity of the Quarry Close have now been moved to extend the 30mph limit.
2. Cllr Collins advised that the manhole/inspection pit cover on Barnett's Hill had been repaired very promptly by BT following the reporting of its' damaged and dangerous condition.
3. Cllr Henson advised that the street light recently removed by Western Power Distribution engineers has now been replaced.
4. Cllr Henson advised that it had been observed that dog waste bags have been left down street drains.

16. Confirm time, date and venue of next Parish Council Meeting.

Tuesday 24th May, Eydon Village Hall, time to be confirmed. (Additional Meeting)

Tuesday 14th June, 7.30pm, Eydon Village Hall. (Regular Meeting)

17. Close of meeting: 8.50pm