

Bank reconciliation – pro forma

Name of smaller authority: Eydon Parish Council

County area (local councils and parish meetings only): Northamptonshire

Financial year ending 31 March 2018

Prepared by Andy Hartley - Clerk. (Name and role)

Date 8/5/18

Balance per bank statements as at 31 March 2018:

£ £

38093.63

Petty cash float (if applicable)

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Less: any un-presented cheques at 31 March 2018

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Add: any un-banked cash at 31 March 2018

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Net balances as at 31 March 2018 (Box 8)

38093.63

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

28598

Add: Receipts in the year

22984

Less: Payments in the year

13488

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

38094

Rounded up
figures.

(See [example](#) for guidance if required)