

# Meeting Minutes: ECSF Trust Committee 20 March 2013



eydoncommunitysportsfield

**Present:** Barry McRoberts (BMR) / Mike Watson (MW) / Peter Keenan (PJK) / John Grindlay (JG) / Bay harper (BH)

**Apologies :** Angus Richards (AR) / Clint King (CK) / Sally Stretton (SAS) / Nikki Watson (NW) / Suzanne Smith (SUS)



Places People Play

An Inspired Facility



## Agenda

1. Minutes of previous meeting
2. Pavilion
3. Petanque Court
4. Olympics - 23<sup>rd</sup> June
5. Eydon Fete - 1<sup>st</sup> Sept
6. Music 3<sup>rd</sup> August
7. Race Night 30<sup>th</sup> March
8. Egg Rolling 31<sup>st</sup> March
9. AOB
10. DONM

### 1. Minutes of Last Meeting

Minutes of the previous meeting were reviewed and accepted.

### 2. Pavilion

BMR and JG confirmed that the agreement transferring ownership of the pavilion to ECSF had been signed and copies exchanged.

MW reported that further meetings had been held with Roger Coy's (RC) team (Ashley and Sam) and Andy Reynolds - there was a need to coordinate trenching and address pre-payment to the electricity company for connection works. MW has been in discussion with Sport England on this matter and did not foresee difficulties.

Plans were reviewed and discussed and MW confirmed that specifications were almost ready to issue to tenderers.

It was moved and seconded that ECSF should recognise the contribution of RC's team with a small gift and that BMR should write a letter of thanks to RC.

**Action:** (BMR) write letter of thanks to RC on behalf of ECSF

The roof was discussed and the following agreed:

- ECC will pay ECSF £600.00 as the previously agreed contribution to the repair of the pavilion roof.
- ECSF will settle the bill for materials presented by BH.

- BH will move the materials to the pavilion area (by the equipment shed) to clear his yard.
- MW will ensure tenderers used the available roofing materials in their submissions.

### **3. Petanque Court**

BMR confirmed that he had received a quote of £900.00 for construction of the petanque court

It was agreed to await quotations for the pavilion works to assess financial status of the project.

### **4. Olympics - 23rd June**

The following points / plans were noted:

- Justin will quote for / help with the bar costs
- Clint will run BBQ
- Suzanne will provide games support
- Agreed more medals were needed than last year
- Eydon Ladies have kindly agreed to provide tea and cakes

Following a discussion about maximising revenue from the Olympics day, and exploiting the Sports England grant, it was agreed that:

**Action:** (MW) contact Sports England and explore the possibility of an athlete celebrity opening the Eydon Olympics

### **5. Eydon Fete - 1<sup>st</sup> Sept**

BMR reported that a meeting had been held with interested parties including JG, Robin Brown, Gary Denby and Annabelle (?) at which it was agreed that the Fete would take place on ECSF under the terms previously proposed by AR.

BMR and AR are responsible for liaising with the Fete Committee and coordinating support from ECSF cttee as required.

### **6. Music 3rd August**

BMR confirmed that:

- The band are booked
- The village hall is booked
- Eydon Ladies have kindly agreed to prepare food
- Justin has kindly agreed to help with bar stock
- The event proceeds will be split 50/50 between ECSF and Eydon Ladies

### **7. Race Night 30th March**

Date confirmed and it has been agreed that ECSF will look after the bar.

## **8. Egg Rolling 31st March**

This is now confirmed and is being organised by Suzanne.

## 9. AOB

- BH provided a bill for field mowing services in 2012.
- BH presented a bill for roofing materials for the pavilion (see section 2 above)
- It was agreed that the Committee should give consideration to a croquet evening as part of the plans to mark the re-opening of the pavilion.

**Action:** (PJK) forward local authority email re planning consent to MW.

## 10. DONM

The next ECSF Committee meeting will be held on:

**TUESDAY 23<sup>rd</sup> APRIL March at 08:00 pm in the Royal Oak.**

### Actions Summary

**06 Feb 13/01:** (AR) add PJK to distribution list for committee -**ONGOING**

**06 Feb 13/02:** (PJK) accounts verification -**ONGOING**

**06 Feb 13/03:** (AR) reply to ECC letter dated 29 November -**COMPLETE**

**06 Feb 13/04:** (BMR) facilitate a meeting with Roger Coy's draughtsman and MW in the pavilion -**COMPLETE**

**06 Feb 13/05:** (MW) schedule a working party of the Committee to agree the specification of the required works and to document it. - **COMPLETE**

**06 Feb 13/06:** (BMR) investigate issues involved in event organisation including liability insurance, marshalling etc. -**ONGOING**

**06 Feb 13/07:** (BMR) convene emergency meeting to resolve Fete funding. -**COMPLETE**

**06 Feb 13/08:** (BMR / MW) review petanque pitch location options and report back to committee. - **COMPLETE**

**06 Feb 13/09:** (BMR) confirm race night plan for 30 March (Easter weekend). -**COMPLETE**

**06 Feb 13/10:** (PJK) forward local authority email re planning consent to MW. -**COMPLETE**