

**EYDON PARISH COUNCIL**

Please be advised the Parish Councillors are summoned and the public invited to attend the Annual General Meeting of Eydon Parish Council on Tuesday 10<sup>th</sup> of May 2016 at 7.30pm in the Village Hall, High Street, Eydon.

- 1. Councillors present.**
- 2. Election of Chairman** for the period to the AGM of 2017.
- 3. Acceptance of apologies for absence.**
- 4. Officer elections, appointments and procedural adoptions.**
  1. Election of Vice Chairman.
  2. Appointment of Internal Control Officer.
  3. Appointment of internal auditor. – NCALC, to be confirmed.
  4. Confirmation of signatories to bank accounts.
  5. Appointment of newsletter correspondent.
  6. Appointment of Eydon Educational Trust Nominative Trustee.
  7. Appointment of Eydon Community Sportsfield Committee representative.
  8. Appointment of Eydon Village Hall Committee representative.
  9. Appointment of Highways Warden
  10. Appointment of Eydon Tree Warden.
  11. Appointment of Eydon Rights of Way Warden.
  12. Appointment of Litter Pick coordinator.
  13. Confirm routine meetings schedule for the period to the AGM of 2017.
  14. Review and adopt the Financial Regulations, Standing Orders, Finance and General Purposes Sub-committee terms of reference, Planning Sub-committee terms of reference, Financial Risk Assessment document, Complaints Procedure document, Dealing with Media Requests for Information document, Eydon Jubilee Fund terms of reference, Code of Conduct document and Burial Ground regulations. All relevant to the period 2016/17.

5. **Open Meeting:** members of public may address the Parish Council at the discretion of the Chairman.
6. **Declarations of Interest:** Councillors are to declare any financial interest in matters on the Meeting agenda.
7. **Resolution to sign and approve the Minutes of the Meeting held on the 12<sup>th</sup> April 2016.**
8. **Matters arising** (for information only).
9. **Highway and byway issues:**
  1. The Parish Council is to receive and consider a report from the Highways Warden if available.
  2. The Parish Council is to discuss and confirm the preferred location for a yet to be installed dog-waste bin in order that the request can be made to the NCC Highways Regulation Team.

**10. Village and Community enhancement:**

1. The Parish Council is to consider the correspondence (previously circulated) received from a resident following discussion of this matter at the Parish Assembly.
2. The Parish Council is to continue its' discussion of the development and promotion of pro-active aims within the village and community.

**11. Reports**

The Parish Council is to receive and consider reports from the following organisations if available:

1. Eydon Village Hall
2. ECSF
3. Eydon Educational Trust

**12. Finance:**

1. Receipts: The Parish Council is to note the following receipts:
  1. J and M Humphris: Placement of a Memorial Headstone £128.00
2. Payments: The Parish Council is to consider for approval the following payments:

1. The Ground Care Company: April Village and Burial Ground  
grass cutting: £280.00

2. K.Simmons: Cost of refreshments during village litter-pick: £16.35

Refreshments for Annual Parish Assembly: £5.95

3. Bank balances: The Parish Council is to note the statements for the end of April 2016.

Statements awaited.

### 13. PLANNING

1. The Parish Council is to consider and respond to the consultation request for the following planning applications:

1. S2016 0926 FUL Ashbys Farm, Preston Road.

Construction of a conservatory.

2. Applications received for information only:

1. None received.

3. The Parish Council is to consider correspondence headed *On-going concerns over Eydon Parish Council's handling of planning application for a small sour dough bakery and farm food shop, Moreton Road, Eydon*, received from a resident and previously circulated following points raised during the recent Parish Assembly. (The matter is also to be included on the 24<sup>th</sup> May 2016 Meeting agenda).

### 14. Notable Correspondence not covered above:

Received via email and previously circulated:-

1. SNC safety advice/guidance for events organisers.
2. Northants (Brackley) Police April update.
3. SNC information concerning a funding fair at Towcester Racecourse.
4. NCC Highways regarding alterations to the Highways Permit Scheme for Road and Street Works.

5. NCC information for parents regarding the service and provision for children with special needs.
6. NCALC: Information regarding update guidance for Financial Regulations.

**15. Councillors' Comments** and items for inclusion on the next meeting agenda.

**16. Confirm time, date and venue of next Parish Council Meeting.**

**17. Close of meeting.**

*Clerk* Andy Hartley

*4<sup>th</sup> May 2016*