

## EYDON PARISH COUNCIL

Please be advised the Parish Councillors are summoned and the public invited to attend the Annual General Meeting of Eydon Parish Council on Tuesday 12<sup>th</sup> of May 2015 at 7.30pm in the Village Hall, High Street, Eydon.

### Item

- 1. Councillors present.**
- 2. Election of Chairman** for the period to the AGM of 2016.
- 3. Acceptance of apologies for absence.**
- 4. Co-option of Parish Councillors:** The Parish Council is to consider nominees for co-option to Council to fill the current vacancies.
- 5. Officer elections, appointments and procedural adoptions.**
  1. Acceptance of Office by Parish Councillors.
  2. Election of Vice Chairman.
  3. Appointment of Internal Control Officer.
  4. Appointment of internal auditor. – NCALC, to be confirmed.
  5. Confirmation of signatories to bank accounts.
  6. Appointment of newsletter correspondent.
  7. Appointment of Eydon Educational Trust Nominative Trustee.
  8. Appointment of Eydon Community Sportsfield Committee representative.
  9. Appointment of Eydon Village Hall Committee representative.
  10. Appointment of Eydon Tree Warden.
  11. Appointment of Eydon Rights of Way Warden.
  12. Appointment of Litter Pick coordinator.
  13. Confirm routine meetings schedule for the period to the AGM of 2016.
  14. Review and adopt the Financial Regulations, Standing Orders, Finance and General Purposes sub-committee terms of reference, Planning Sub-committee terms of reference, Financial Risk Assessment document, Complaints Procedure document, Dealing with Media Requests for Information document, Eydon Jubilee Fund terms of reference and Burial Ground regulations for 2015/16.

**6. Open Meeting:** members of public may address the Parish Council at the discretion of the Chairman.

**7. Declarations of Interest** on agenda items.

**8. Resolution to sign and approve the Minutes of the Meeting held on the 14<sup>th</sup> April 2015.**

**9. Matters arising** (for information only).

**10. Highway and byway issues:**

1. The Parish Council is to consider an approach to NCC Highways dept to address the poor surface integrity and condition of some of the Parish highways.
2. The Parish Council is to note correspondence received from NCC confirming an extension to the period of closure of the Public Bridleways FN24 and AL7 until the completion of the repairs to the bridge adjacent to Burnt Mill or 21<sup>st</sup> of April 2016, which ever is sooner.
3. Vehicle speed monitoring along Lime Avenue. The Parish Council is to look to assist the local authority complete the monitoring of traffic speed in Eydon.

**11. Village Hall roof repairs:** The Parish Council is to consider the proposal presented by MR R Brown at the previous Meeting to allow alteration of the roof design of the Village Hall during forthcoming repairs to improve the function of the hall and benefit the cost of the remedial works.

**12. Village Stocks:** The Parish Council is to note that NCC has now completed the maintenance work on the Village Stocks and NCC confirms earlier correspondence that future responsibility/liability for the stocks lies with the Parish Council.

**13. Reports**

1. Eydon Village Hall
2. ECSF
3. Eydon Educational Trust

**14. Finance:**

1. Receipts: The Parish Council is to note the following receipts

1. SNC 1<sup>st</sup> half year precept £7812.00

2. Payments: The Parish Council is to consider and approve the following payments.

1. Scott's Landscapes for March mowing

|                |       |         |
|----------------|-------|---------|
| £160 + £32 VAT | Total | £192.00 |
|----------------|-------|---------|

2. Texprep EVN Printing £ 71.80

3. K.Simmons Cost of refreshments during village litter-pick,  
Section 137 payment. £ 36.95

3. Bank balances:

Current Account: End of April 2015 £2644.86

Deposit Account: End of April 2015 £23825.65

There is one un-presented cheque to the value of £23.00 outstanding.

4. Insurance cover for 2015/16: The Parish Council is to consider and approve the insurance cover from the forthcoming renewal date.

**15. PLANNING**

1. No planning applications were received for consultation and comment.

2. Planning applications received for information only:

1. S/2015/0923/TCA

Proposal T1 & T2 Fir Trees - Reduce from 24 metres to 12 metres  
Cranleigh Cottage 2 Moreton Road Eydon Daventry

**16. Notable Correspondence** not covered above:

Received via email and previously circulated:-

1. National Association of the Blind publicity.
2. Northants ACRE membership information.
3. Northants Police response to questions raised at the Annual Parish Assembly.
4. NCALC: Guidance for filling PC vacancies.
5. NCALC: Employment training course notification.

Received my post

6. Clerks and Councils Direct newsletter.

**17. Councillors' Comments** and items for inclusion on the next meeting agenda.

**18. Confirm time, date and venue of next Parish Council Meeting.**

**19. Close of meeting.**

*Clerk* Andy Hartley

*6<sup>th</sup> May 2015*